

Smokefree Policy

Purpose

This policy has been developed to protect all employees, service users, customers and visitors from exposure to secondhand smoke and to assist compliance with the Health Act 2006.

Exposure to secondhand smoke, also known as passive smoking, increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

Policy

It is the policy of [INSERT NAME OF BUSINESS] that all of our workplaces are smoke free and all employees have a right to work in a smoke free environment. The policy shall come into effect on [DATE] and be reviewed on [DATE] by [NAME].

Smoking is prohibited throughout the entire workplace with no exceptions. This includes company vehicles. This policy applies to all employees, consultants, contractors, customers or members and visitors.

[IF THERE ARE EXTERNAL AREAS WHERE EMPLOYEES AND CUSTOMERS CAN SMOKE, THESE SHOULD COMPLY WITH THE LAW AND CAN BE OUTLINED HERE]

Implementation

Overall responsibility for policy implementation and review rests with [NAME (the manager or person in control of the premises)]. All staff are obliged to adhere to, and facilitate the implementation of the policy.

The person named above shall inform all existing employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy. They'll also have to give all new personnel a copy of the policy on recruitment/induction.

Appropriate 'No smoking' signs will be clearly displayed at the entrances to and within the premises.

Non-compliance

Local disciplinary procedures should be followed if a member of staff does not comply with this policy. Those who do not comply with the smoking law are also liable to a fixed penalty fine and possible criminal prosecution.

Help to Stop Smoking

The NHS offer the following free services to help smokers give up:

Local NHS Stop Smoking Services -you are four times more likely to give up smoking with the support of your local NHS Stop Smoking Service and nicotine gum and patches. Call The NHS Smoking Helpline on 0800 169 0 169 to find your local service or text 'give up' and your full post code to 88088.

The NHS Smoking Helpline -you can speak to a specialist adviser or request resources by calling 0800 169 0 169 (lines are open daily from 7am to 11pm).

www.gosmokefree.co.uk -an online resource for all the advice, information and support you need to stop and stay stopped.

Together -This support programme is free to join, and is designed to help you stop smoking using both medical research as well as insights from ex-smokers. For more information call the NHS Smoking Helpline on 0800 169 0 169 or visit www.gosmokefree.co.uk.