

**APPLICATION FOR LICENCE
FOR STORAGE OF BUILDING MATERIALS**
In accordance with the Highways Act 1980



All fields must be filled in

**TO BE COMPLETED ONLY
BY PERSON DEPOSITING
STRUCTURE ON THE
HIGHWAY**

To: **Lambeth Environmental Services & Highways - Licensing**
185-205 Shakespeare Road, London SE24 0PZ
Tel: 020 7926 6104 Fax: 020 7926 0530

1. I/We hereby make application for a licence to Store Materials

At (give full site address):

For the purpose of (give concise details):

Start Date:

Length of materials	Width of materials	Type of materials
Metres	Metres	

2. I/We undertake and agree to store and maintain the Building Materials, and continue the licence in all respects to the satisfaction of the Council and in accordance with the statutory provisions attached. I/We acknowledge I/We have carefully read, and will conform to the conditions and regulations as stated.

Name of firm/Applicant:(IN CAPITAL LETTERS)

Address:

Tel: Mob. Fax:

Email..... Signature & Name: Date:.....

The Council (where applicable) has given the appropriate consents:

Non-Refundable Licence Fee: £183.00 (Including Inspection Fee) valid for 3 months (Subject to change every financial year)

Renewal Fee: £133.00 - Request in writing must be submitted 14 working days before the current licence expires, if not new licence fee will apply

Deposit Fee: £150 - *Upon site inspection additional deposit fee may be required.*

Cheques To: LBL ENVIRONMENT DIRECTORATE

(Separate cheques for Deposit and Licence Fees - Please also submit the company **BACS** details on a separate **letter-headed** document for refund of deposit fee purposes)

- **PLEASE ATTACH A COPY OF AN UP-TO-DATE PUBLIC LIABILITY INSURANCE POLICY (To the value not less than £5,000,000) - it is a legal requirement for businesses to have Public Liability Insurance.**
- **THE LICENCE FEE MUST ACCOMPANY THE APPLICATION FORM.**
- **Please contact 020 7960 4050 to gain approval for works being carried out within a TFL (red route) area. Separate licences are required where work being undertaken at a property encroaches on two roads (e.g. corner properties) as they come under different licensing jurisdictions. (TFL - red) / Lambeth - all other routes)**
- **Please provide all information required as the application form will be returned if incomplete.**
- **On approval, the licence will be posted to address of applicant.**
- **14 working days notice is required to process this application.**
- **Please contact Parking Shop on 020 7793 0192 to suspend parking restrictions in control parking zone areas (at a fee) if applicable to location.**
- **Applicants are particularly reminded of the Town & Country Planning (Control of Advertisements) Regulations 1960.**

Please Note: - Applications cancelled through no fault of the Council will not be refunded

Consumer Protection Credit Card Payment Form

REQUEST FOR (TYPE OF LICENCE REQUIRED):

PREMISES/SITE ADDRESS:

POSTCODE: _____

CARD DETAILS:

Type of card: Delta Switch Visa Mastercard Solo

Card Number

Security Code

Expiry date: _____ / _____ Issue Date _____ / _____ Issue no _____ (If applicable)

Amount to be debited: £ _____ : _____ Signature of cardholder: _____

CARD HOLDER'S DETAILS:

Name on card: Mr/Mrs/Miss/Ms _____

Address: _____

_____ Post code: _____

Contact Number: _____ Fax Number: _____

***** You can fax this form back to the Business Support Team on 0207 926 0530 *****

For office use only: Processed by (initial) _____
Date: _____ Time: _____

*****PLEASE NOTE – INCORRECT FORMS WILL LEAD TO A DELAY IN YOUR APPLICATION BEING PROCESSED*****