

Terms of Reference

Lambeth Older Peoples Partnership Action Board

General Remit

The Lambeth Older Peoples Partnership Board is a sub group of the Lambeth Health and Wellbeing Partnership which is one of the five theme groups of Lambeth First the Local Strategic Partnership. Therefore the Lambeth Older Peoples Partnership Action Board is a key component of the partnership arrangements in Lambeth between the Council, Primary Care Trust (PCT), other NHS Trusts, the Voluntary and Independent sectors and most importantly local communities and service users and carers to improve the health and well being of older people in the borough and oversee and plan the health and social care services available to them.

The primary function of the Partnership Action Board is to ensure that user focused service improvements are driven forward across health and social care on a coordinated and integrated basis; ensuring the inclusive involvement of key stakeholders, especially users and carers.

The Partnership Board will set out the strategic direction and priorities for the development of health, social care and related services for older people.

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1. To promote joint working and planning across agencies and communities to ensure an integrated and co-ordinated approach to service delivery to enable users and carers to maximise and maintain their independence and ensure that partner organisations deliver their improvements as agreed.
2. To develop a shared strategic agenda for service improvement which reflects National Policy, the priorities and needs of older people living in Lambeth and other relevant inter agency corporate programmes e.g. regeneration, community safety, and supporting people and build on the successes of existing services.
3. To ensure that national policy objectives including the National Service Framework (NSF) and other key Department of Health policies, strategies (both national and local) and initiatives such as the NHS Plan, modernising services etc. are implemented and that service development anticipates and is responsive to changing need.
4. To report to senior managers and relevant organisational boards and executive committees as and when required for agreement and support of strategic intentions. The Partnership Board will be accountable to the Health and Well Being Executive and Partnership.
5. To ensure that effective arrangements are made to involve users and carers in the planning, delivery and monitoring of services and to actively engage

with older people and organisations representing older people to assess and evaluate the effect of local services on older peoples lives.

6. To ensure effective communication and consultation with wider stakeholders including users, carers, Councillors and staff groups etc. to aid priority setting and generation of future ideas for service development.
7. To lead on and oversee the co-ordination and quality of older peoples consultation, involvement and evaluation of services and actively promote older peoples contribution to the communities they live in.
8. To promote the aims and objectives of the Older People's Strategy and lead on and drive the implementation of the Action Plan.
9. To co-ordinate the overview of key performance targets and provide a strategic framework for target setting across health and social care including Clinical Governance, Local Delivery Plans and Commissioning Strategies and be the key link with the strategic health authority and other designated organisations overseeing NSF and strategic developments..
10. To advise on developments which apply to Older Peoples services but may come through corporately such as BME developments, National Care Standards etc.
11. To agree priorities and make recommendations on resource allocation/joint commissioning arrangements to ensure they meet needs, provide value for money, and fit the broader statutory and policy framework.
12. To target services to tackle social isolation and address inequalities through the identification of gaps in service provision.

Membership

The group will comprise representation from all key stakeholders including:

- Assistant Director of Commissioning, Disabilities and Older People- Lambeth Primary Care Trust (PCT)_
- Assistant Director of Commissioning, Disabilities and Older People- Lambeth Adult and Community Services (ACS)
- Service User Representatives (at least 5)
- Carer Representatives (at least 2)
- Assistant Director, Adult and Older Peoples Services - PCT provider
- Consultant Nurse, Kings College Foundation Trust
- Clinical representation – Guys and St Thomas Foundation Trust
- Cabinet Member for Health and Care Services
- Older Peoples Champion (local Councillor)
- Shadow spokes person – lead for Older People
- Assistant Director, Housing, Regeneration & Environment
- Head of Service, Disabilities & Older People,
- General Manager, Older People Care Management
- Service Manager, South London and Maudsley Foundation Trust
- Joint Older Peoples Commissioning Manager, PCT/ACS

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- Strategic Commissioning Manager (Supporting People)
- Voluntary organisations
 - Age Concern Lambeth
 - Alzheimer's Society
 - Lambeth Carers
- User Involvement Worker, Age Concern Lambeth
- Health and Social Care Officer, Lambeth Voluntary Action Council (LVAC)
- Community Programme Manager , Adults' and Community Services

Chair (s): The Board will have two co-chairs, one from either Lambeth A&CS or Lambeth PCT and one from either the voluntary sector or user/carer representatives.

The role of the chairs

- a) To report and feedback to the Health and Well Being Executive on progress.
- b) To co-ordinate the planning and running of Board meetings.
- c)
- d) To ensure that older peoples issues are placed on and kept on the corporate agendas and compete for resources favourably.
- e) To ensure that agreed governance arrangements are maintained and followed i.e. equity amongst partners, appropriate level of decision making and organisational, stakeholders, national and regional targets are balanced and considered.
- f) To ensure relevant, accurate and timely data and information.

How the group will work

- a) The Board will have an annual work plan which will be agreed by the Health and Social Care Executive/Partnership Board.
- b) The Board and its sub groups will apply a systematic project management approach to all its work, which will provide for more transparent reporting and monitoring.
- c) The Board will link directly with the Joint Executive Commissioning Group and Health and Well Being Executive/Partnership Board and ensure information is shared to enable appropriate decision making.
- d) The Board will meet on a bi-monthly basis.
- e) The Board will be serviced by Lambeth Adults' and Community Services officers. This will include updating details of membership, ensuring appropriate venues, minutes, refreshments and agenda setting etc.