

---

**Supporting People Commissioning Board**

---

**11 January 2007**

**Present:** Ruth Vincent (Chair), Sally Rance (Probation), John Roog (ACS), , Garath Symonds (CYPS), Ann Skinner (SP), Michelle Binfield (SP) Wayne cooper (SP) and David Worrall (SP), Russell Hudson (Housing), Lou Rossati (SP)

**In Attendance** David Mullany- Sheltered Housing Commission

**Apologies:** Denis O'Rourke (PCT), Ian Jackson (Lambeth First)

<b>Action Log</b>			
	<b>Action</b>	<b>Officer</b>	<b>Date</b>
1.	Copy of Stretch target delivery paper to be sent to LR	GS	
2.	LAA Commissioning Project paper to be submitted to LSP	AS/LR	
3.	Pursue release of properties from Housing for Keyring scheme	RS	
4.	Commissioning/Annual plan to be presented to next meeting	MB	28/02/07
5.	All Decisions to be ratified by PCT	AS	28/02/07
6.	Draft sheltered Housing report to be provided to CB	DM	28/02/07
7.			
8.			
9.			
10.			

<b>1. Introductions</b>	<b>Action</b>	<b>Date</b>
Lou Rossati was welcomed to the CB. Lou is working in the SP Team to develop the commissioning, governance arrangements and VCS capacity building issues for the LAA.		
<b>2. Minutes and matters arising</b>	<b>Action</b>	<b>Date</b>
Minutes were agreed as accurate. Any matters arising covered in the agenda.		
<b>3. LAA Commissioning Project Update</b>		
Paper presented Between now and April scoping existing commissioning arrangements. Aim to develop SP governance arrangements to be come overarching commissioning Board for LAA. Also developing monitoring framework. GS has presented paper re delivery of stretch target on project led basis. E Bowle and I Jackson suggesting that this approach may be used across all stretch targets. Consultants being engaged to develop approach. Garath to send copy of paper to Lou.  Discussion about how the composition of the CB will change to accommodated all key decision makers for each LAA block along with finance and corporate representation. Paper to be revised and submitted to LSP for consideration	GS          AS/LR	
<b>4. Keyring Scheme</b>		
MB presented details of keyring scheme currently being funded from SP grant but not yet fully operational due to blockage with release of properties. Requested RH to pursue with area housing office.	RH	
<b>5. Municipal Journal Awards</b>		
LR presented draft application for award. No money attached to award ,		

only Kudos.		
<b>6. DCLG SP Regional Champions</b>		
LR presented draft application and explained reasoning behind applying for champion status for governance arrangements. Examples of best practice to be provided in all areas. Only one regional champion will be selected for London, award comes with £20k. CB agreed to ratify submission.		
<b>7. Commissioning Plan for 2006/07</b>		
Commissioning and annual plans currently in development and will be presented at next meeting. Details to be presented of all steady state contracts to be awarded. CB approval requested for approach to be taken to some services which to include short term (1-2years) steady states. (e.g Lambeth Sheltered)  Further £4-5m of services now ready for steady state. SLAM- cannot offer steady state due to ineligible services- step down approach being taken to withdrawal and assurance that sums withdrawn available for further joint commissioning in the sector. Business case to be provided to DCLG by March 2007 requesting extension to interim status to allow for partnership approach to further commissioning of services and to ensure that funding is not lost. (circ£800k). JR noted that MH services had lost £2m of services over last year and requires large scale task to redistribute £800k of funding into alternative services. MB explained that CB meeting on 28/2 will require some decommissioning decisions of those services which have been unable to improve or have demonstrated unwillingness to work with SP in way of VFM, Strategic relevance e etc. These include Centre point, Eaves Housing, Brook Drive.	MB  Agreed          MB	28/02/07
<b>8. Services Update/</b>		
<b>YMCA-</b> increase in funding agreed subject to waiver agreement by DCB. <b>Individual Budgets-</b> MB presented draft protocol between SP and ALD to ensure that SP funding was spent appropriately. CB Agreed protocol subject to some minor changes. Requested that Keying 3 scheme could be discontinued (£36k) and this along with some cash savings (£64k) be used for individual Budgets pilot- Agreed. <b>Welfare Benefits Officer</b> to be added to tenancy support contract (£50k) will support a LAA stretch target in this area. <b>BME/HIV Action research-</b> Proposal to restricted tender process to commission research and small support service from established BME provider, which will include partnership with small BME VCS organisation. Funding previously earmarked for these client groups (£90k) <b>Family Support Service-</b> One of 5 projects aiming to support stretch target within Youth offending Agreed (£65k)  <b>St Giles Pilot-</b> due to end in January although provider has appointed permanent staff, requested that contract extended to March 2007- pilot will not continue. Agreed  Eaves Housing- wish to remodel 5 low support houses into 2 high support- Agreed	Agreed  Agreed Agreed  Agreed  Agreed  Agreed	
<b>NOTE</b>		

<p>At this point it was noted that the meeting was not quorate as PCT were not represented. AS agreed to put all decisions before PCT for ratification before the next meeting.</p> <p>The Commissioning Board also wished to extend their sincere condolences to Denis O'Rourke and requested that these were passed on.</p>	<p>AS</p> <p>AS</p>	<p>28/02/07</p>
<p><b>9. Finance</b></p>		
<p>WC presented current SP financial position.</p> <p>Additional £160k in grant for 07/08</p> <p>Risk factors to finance status to be included in the annual plan.</p> <p>Sufficient funding for all services planned over the next year.</p> <p>2% inflation uplift agreed for award from April 2007- RV asked if we should have liaised with ACS over this as their providers, some of which may be shared, will not be receiving inflation. Requested that WC ensure ACS finance are aware of position.</p> <p>2007/08 uplift dependent on next grant announcement.</p> <p><b>Joint funded probation post-</b> SR raised the issue of the funding for this post and requested that it continued- Agreed</p>	<p>WC</p> <p>Agreed</p>	
<p><b>10. Sheltered Housing Commission</b></p>		
<p>DM presented update on the work of the sheltered housing commission. Report with recommendations due to go to Executive in April. Draft of report will be presented to CB at next meeting</p>	<p>DM</p>	<p>28/02/07</p>
<p><b>11. AOB</b></p>		
<p>None</p>		
<p><b>10. Date of next meeting</b></p>		
<p>28 February 2007</p>		