

**APPLICATION FOR LICENCE FOR
HOARDING / SCAFFOLD / FENCE /CRANE
/ CHERRY PICKER / MOBILE TOWER / HOIST**

In accordance with the Highways Act 1980



**To: Lambeth Environmental Services & Highways - Licensing
185-205 Shakespeare Road, London SE24 0PZ
Tel: 020 7926 6104 Fax: 020 7926 0530**

**TO BE COMPLETED ONLY
BY PERSON DEPOSITING
STRUCTURE ON THE
HIGHWAY**

ALL FIELDS MUST BE FILLED IN

1. I/We hereby make application for a licence to erect/set up a
Hoarding/Scaffold/Fence/Crane/Cherry Picker/Mobile Tower/Hoist/Conveyor Fan (delete as required)

At (give full site address):

For the purpose of (give concise details):

Start Date:

Street/location for which structure is required		Projection over public highway measured from back line of public footway	Number of poles to be erected on public footway	The full width of the public footway on which it is proposed to erect the structure
Length	Height			
Metres	Metres	Metres	Poles	Metres

(Please complete separate forms for locations/structures required, if more than one)

2. I/We undertake and agree to set up and maintain the Hoarding/Scaffold/Fence/Crane/Cherry Picker/Mobile Tower/Hoist, and continue the licence in all respects to the satisfaction of the Council and in accordance with the statutory provisions attached. I/We acknowledge I/We have carefully read, and will conform to the conditions and regulations as stated.

Name of firm/Applicant :(IN CAPITAL LETTERS)

Address:

Tel: Mob:..... Fax:

Email..... Signature & Name: Date:

The Council (where applicable) has given the appropriate consents:

Non-Refundable Licence Fee: £183.00 (Including Inspection Fee) valid for 3 months (Subject to change every financial year)

Renewal Fee: £133.00 - Request in writing must be submitted 14 working days before the current licence expires, if not new licence fee will apply

Deposit Fee: **To be advised upon site inspection**

Cheques To: LBL ENVIRONMENT DIRECTORATE

(Separate cheques for Deposit and Licence Fees - Please also submit the company **BACS** details on a separate **letter-headed** document for refund of deposit fee purposes)

- PLEASE ATTACH A COPY OF AN UP-TO-DATE PUBLIC LIABILITY INSURANCE POLICY (To the value not less than £5,000,000) - it is a legal requirement for businesses to have Public Liability Insurance.
- THE LICENCE FEE MUST ACCOMPANY THE APPLICATION FORM.
- Please contact 020 7960 4050 to gain approval for works being carried out within a TFL (red route) area. Separate licences are required where work being undertaken at a property encroaches on two roads (e.g. corner properties) as they come under different licensing jurisdictions. (TFL - red) / Lambeth - all other routes)
- Please provide all information required as the application form will be returned if incomplete.
- On approval, the licence will be posted to address of applicant.
- 14 working days notice is required to process this application.
- Please contact Parking Shop on 020 7793 0192 to suspend parking restrictions in control parking zone areas (at a fee) if applicable to location.
- Applicants are particularly reminded of the Town & Country Planning (Control of Advertisements) Regulations 1960.

Consumer Protection Credit Card Payment Form

REQUEST FOR (TYPE OF LICENCE REQUIRED):

PREMISES/SITE ADDRESS:

POSTCODE: _____

CARD DETAILS:

Type of card: Delta Switch Visa Mastercard Solo

Card Number

Security Code

Expiry date: _____ / _____ Issue Date _____ / _____ Issue no _____ (If applicable)

Amount to be debited: £ _____ : _____ Signature of cardholder: _____

CARD HOLDER'S DETAILS:

Name on card: Mr/Mrs/Miss/Ms _____

Address: _____

_____ Post code: _____

Contact Number: _____ Fax Number: _____

***** You can fax this form back to the Business Support Team on 0207 926 0530 *****

For office use only: Processed by (initial) _____
Date: _____ Time: _____

*****PLEASE NOTE – INCORRECT FORMS WILL LEAD TO A DELAY IN YOUR APPLICATION BEING PROCESSED*****