

# APPLICATION TO VOTE BY POST



When completing this form use a BLACK PEN and BLOCK LETTERS where appropriate.

Only one person's details may be entered on this form. Unless you indicate otherwise your postal voting arrangement will apply to all elections at which you are eligible to vote. If you are unable to supply a signature please contact Electoral Services for advice.

Return your completed form by post or by hand to **Lambeth Electoral Services, Room 26, Lambeth Town Hall, Brixton Hill, London SW2 1RW**. For queries and advice telephone 020 7926 2254 or email [electoralservices@lambeth.gov.uk](mailto:electoralservices@lambeth.gov.uk).

### 1. Your name

Your Family Name

Your first name(s)

### 2. Your address (where you are registered to vote)

**Daytime telephone**  
(in case of query)

### 3. How long do you want the postal vote for? (See note overleaf)

- All elections until further notice
- For the period from (start date) ..... to (end date) .....
- For the election(s) to be held on .....

### 4. Where do you want your postal vote sent? (See note overleaf)

If you want your ballot paper sent to you at a different address please give the full address below, and you must also state your reason for this request.

Address .....

Reason .....

### 5. Your Date of Birth:

Write clearly within the borders of the boxes. Fill all 8 boxes, using zeros where necessary  
e.g. 9<sup>th</sup> March 1983 = 09 03 1983

D	D	M	M	Y	Y	Y	Y
				1	9		

### 6. Your Signature:

Please sign your normal signature within the box opposite. Ensure you do not sign over the box borders.



### 7. Today's Date

...../...../.....

## Please read these notes carefully before completing this form

1. When voting at future elections, postal voters will be required to provide their signature and date of birth. Both the signature and date of birth will then be cross-checked by the Returning officer against those given on this form.
2. The collection of these personal identifiers is designed to deter misuse of the entitlement to vote and to help insure that the postal votes included in the count have been completed by the persons to whom they were issued.
3. If you are unable to give a signature because of injury or disability, please get in touch with the Electoral Registration Officer, whose contact details are printed below. In such circumstances it may be possible to grant a waiver.

### How to complete the form

4. Please enter your name and the address where you are registered to vote in parts 1 & 2.
5. It would be helpful if you enter your telephone number in case of a query, this will save us any delays. This information will not be passed on to anyone else.
6. Please state for how long you want a postal vote. Tick **ONE** box only in part 3. If you do not complete this section your postal vote will apply for all elections until further notice.
7. If you want your postal vote to be sent to you at a different address, please complete part 4. You **MUST** give a reason to justify this request. You must complete the postal vote yourself, no one else can vote on your behalf. If you wish to appoint a proxy to vote on your behalf please contact the Electoral Services Office.
8. Enter your date of birth in part 5. Use only a **BLACK** pen. Ensure that all eight date of birth boxes are filled, using zeros where necessary, e.g. 09 04 1983.
9. Sign your normal signature **INSIDE** the box in part 6. Use only a **BLACK** pen. Ensure that you do not sign over the box borders.
10. Please date the form with the date of completion in part 7.
11. Please return the form as soon as possible – do not wait until the next election.
12. Whilst you have a postal vote you will be sent a postal vote poll card before an election. Postal votes are posted at least a week before polling day.
13. Should you wish to cancel a postal vote you must do so in writing, to be received by 5pm on the 11<sup>th</sup> working day before an election in which you wish to vote in person.
14. **PLEASE NOTE:** If you have a postal vote you **CANNOT** vote in person at the polling station on polling day.

Electoral Services Office  
Room 26  
Lambeth Town Hall  
Brixton Hill  
London  
SW2 1RW

Tel: 020 7926 2254