

Downloading and Uploading LA Spreadsheets

For EYFSP, KS1, Phonics and KS2

Data Collection Files

We will pre-populate excel files for:

EYFSP

KS1

Phonics (but not Y2 re-checks)

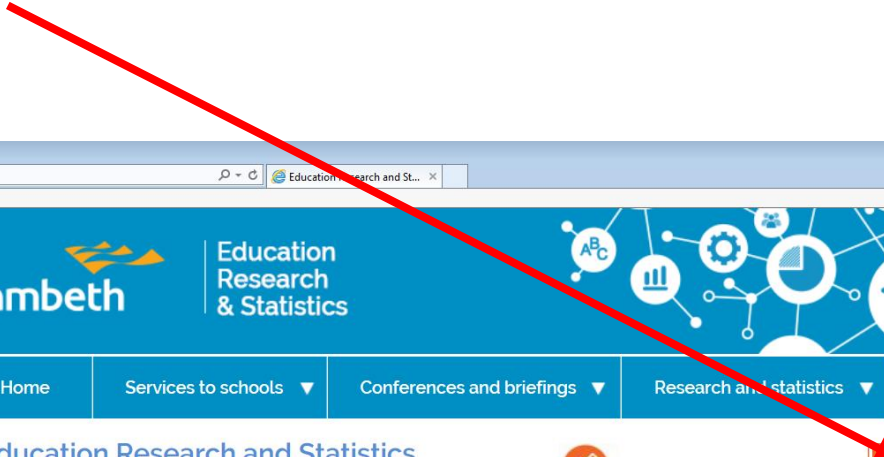
KS2

from <http://www.lambeth.gov.uk/rsu/>

All will be found in your school's "Upload Folder"

Please pass to the member of staff that is responsible for the returns

Click here



Lambeth | Education Research & Statistics

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Education Research and Statistics

The Research and Statistics Service provides educational research and statistical information to schools, academies, governors, local authority staff to support them in their efforts to raise educational standards.

The Research and Statistics service focuses in the following areas:

- School self-evaluation and improvement
- Target setting
- Pupil tracking
- Training
- Research
- Data Collection and Analysis

The team also undertakes research into Key Stage 1 to Key Stage 3 (KS1-KS3) performance, ethnic differences in performance, narrowing the attainment gaps, good practice research into raising achievement of BME pupils, white working class, outstanding schools, pupil mobility and English as an Additional Language pupils etc.

Our mission is to transform the use of data in education and good practice research evidence to improve pupils' achievement in schools.

Latest News

	04.02.2016		15.12.2015		04.02.2014
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School Reports Online
Click To Login

Useful Documents

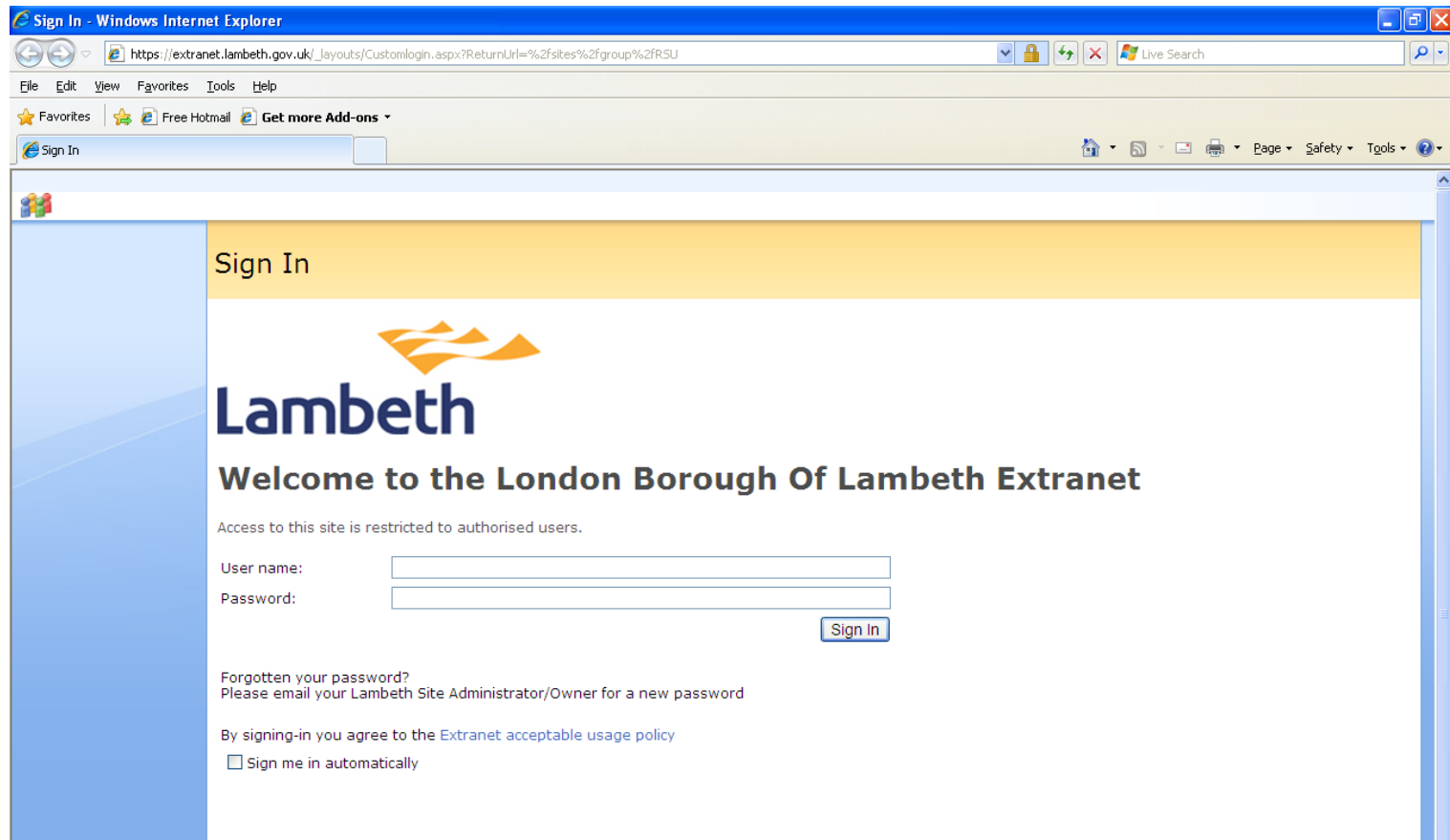
[Data Collection Timetable 2015-2016.pdf](#)

Useful links

- [School Census Guidance](#)
- [Secure Access \(COLLECT\)](#)
- [School Reports Online](#)
- [DfE Edubase](#)
- [DfE Performance Tables](#)
- [RAISEonline](#)
- [Fischer Family Trust](#)
- [Ofsted](#)


Download Pre-Populated Excel Sheet

First, login with your username and password – the school head or admin will have this – or contact Lambeth RSU



The screenshot shows a Windows Internet Explorer browser window displaying the 'Sign In' page of the Lambeth Extranet. The address bar shows the URL: https://extranet.lambeth.gov.uk/_layouts/Customlogin.aspx?ReturnUrl=%2fsites%2fgroup%2fRSU. The page features the Lambeth logo and the text 'Welcome to the London Borough Of Lambeth Extranet'. Below this, a message states 'Access to this site is restricted to authorised users.' There are two input fields for 'User name:' and 'Password:', followed by a 'Sign In' button. At the bottom, there is a link for 'Forgotten your password?' and a checkbox labeled 'Sign me in automatically'.

Sign In



Lambeth

Welcome to the London Borough Of Lambeth Extranet

Access to this site is restricted to authorised users.

User name:

Password:

Forgotten your password?
Please email your Lambeth Site Administrator/Owner for a new password

By signing-in you agree to the [Extranet acceptable usage policy](#)

Sign me in automatically

ALWAYS TICK THE BOX “SIGN ME IN AUTOMATICALLY”

Download Pre-Populated Excel Sheet

The screenshot shows a web browser window with the URL <https://lambeth.sharepoint.com/teams/extranet/RSU/SitePages/Home.aspx>. The page title is "RSU School Reports Online". At the top, there are links for "Acceptable Usage Policy" and "Lambeth website". A search bar is present with the text "Search...". Below the search bar, there is a "Home" link and a list of school names, including "Allen Edwards Primary School". An arrow points from the text "Click on your school name" to the "Allen Edwards Primary School" link. The main content area contains a welcome message and a list of reports available, such as "Contextual Reports for Foundation Stage, KS1, KS2 and GCSE", "School Profiles", and "Value-added analysis". On the right side, there is a section titled "Acceptable Use Policy" with a list of terms and conditions.

Click on your school name

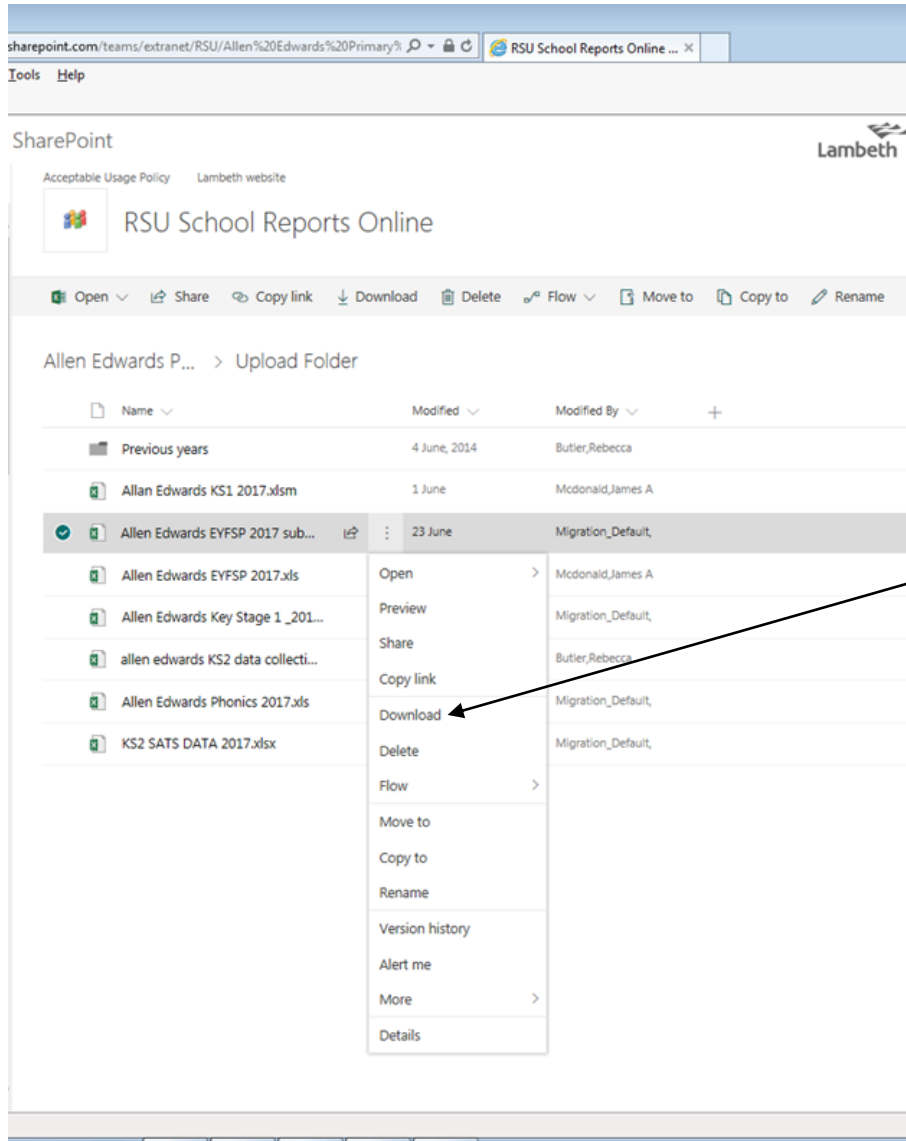
Download Pre-Populated Excel Sheet

The screenshot shows a SharePoint interface for 'RSU School Reports Online'. The document library 'Allen Edwards P...' contains the following files:

Name	Modified	Modified By
Previous years	4 June, 2014	Butler, Rebecca
Allen Edwards KS1 2017.xlsm	1 June	Mcdonald, James A
Allen Edwards EYFSP 2017 sub...	1 June	Migration_Default,
Allen Edwards EYFSP 2017.xls	17 May	Mcdonald, James A
Allen Edwards Key Stage 1_201...	23 June	Migration_Default,
allen edwards KS2 data collecti...	21 June	Butler, Rebecca
Allen Edwards Phonics 2017.xls	23 June	Migration_Default,
KS2 SATS DATA 2017.xlsx	7 July	Migration_Default,

A black arrow points from the text 'Select the three small dots' to the three dots next to the file 'Allen Edwards EYFSP 2017 sub...'. The text 'Select the three small dots' is located to the right of the arrow.

Download Pre-Populated Excel Sheet



Click on
Download

Download Pre-Populated Excel Sheet

Name	Modified	Modified By	
Previous years	4 June, 2014	Butler,Rebecca	
Allan Edwards KS1 2017.xlsm	1 June	Mcdonald,James A	
Allen Edwards EYFSP 2017 sub...	23 June	Migration_Default,	
Allen Edwards EYFSP 2017.xls	17 May	Mcdonald,James A	
Allen Edwards Key Stage 1 _201...	23 June	Migration_Default,	
allen edwards KS2 data collecti...	21 June	Butler,Rebecca	
Allen Edwards Phonics 2017.xls	23 June	Migration_Default,	
KS2 SATS DATA 2017.xlsx	7 July	Migration_Default,	

Save to your laptop/PC

Do you want to save **Allen Edwards EYFSP 2017 submission data.xls** (66.5 KB) from **lambeth.sharepoint.com**?

Download Pre-Populated Excel Sheet (example is for EYFSP)

The screenshot shows a Microsoft Excel spreadsheet titled "Allan Edwards EYFSP 2013.xls". The spreadsheet is pre-populated with the following information:

- Name of school or setting:** Allan Edwards
- LA No.:** [Blank]
- Estab No/URI:** [Blank]

The main data table is titled "PROFILE SUMMARY SCORES" and has the following structure:

	Child's Surname	Child's Forename	UPII	Sex M or F	Date of Birth DDMMYY	Home postcode	PROFILE SUMMARY SCORES												
							Communication and Language			Physical Development		Personal, Social, Emotional Deveop't			Literacy		Mathematics		Understanding the World
	LA	U	S	M&H	HSC	SC/SA	MFB	MFR	R	W	N	SSM	P & C	World	Tech				
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Names, UPII, Gender, DOB and Postcode (if needed) will be on your school's sheet

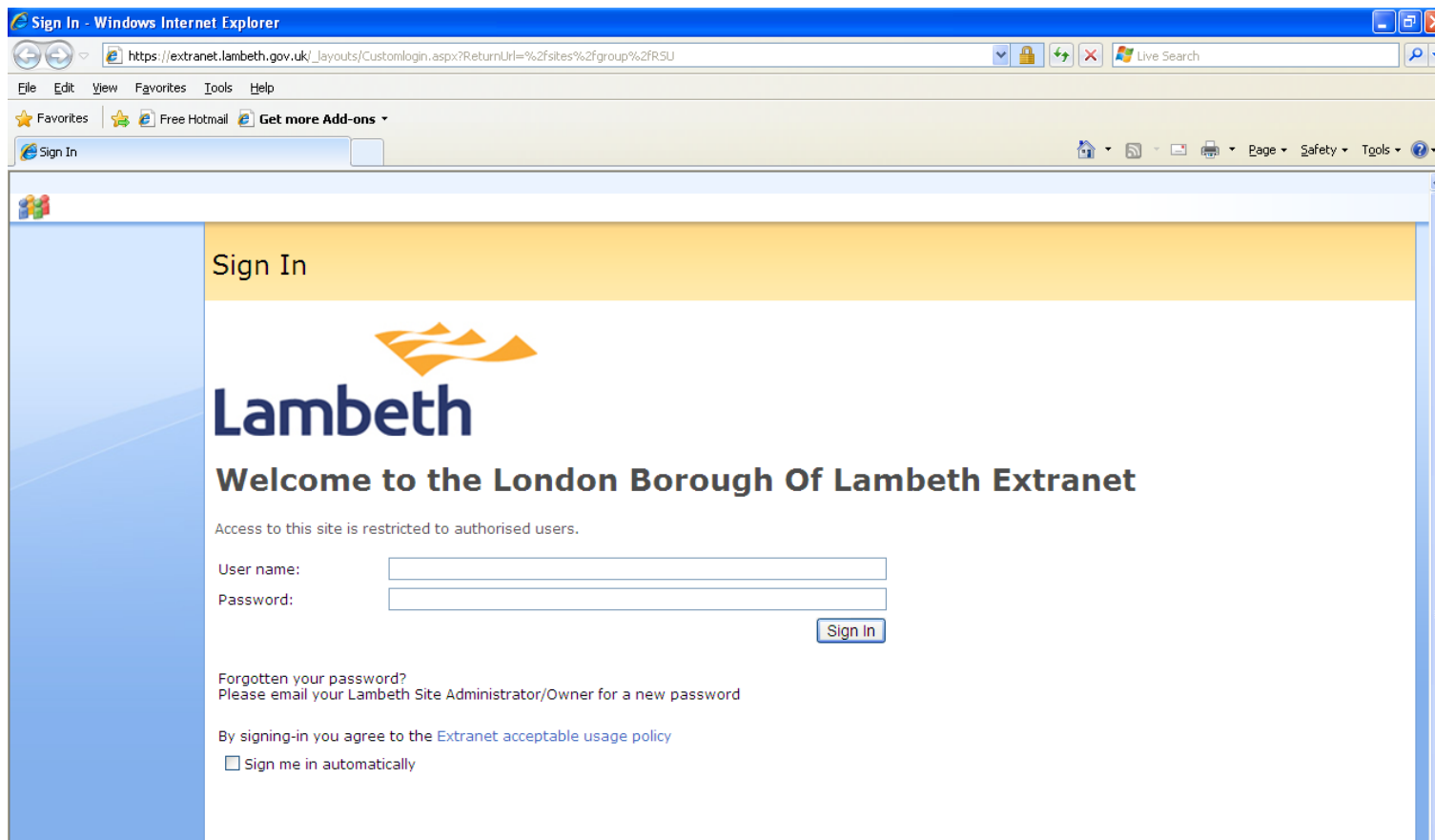
Uploading Files

All files can be uploaded to:

- <http://www.lambeth.gov.uk/rsu/>
into the “Upload Folder”

Upload Pre-Populated Excel Sheet

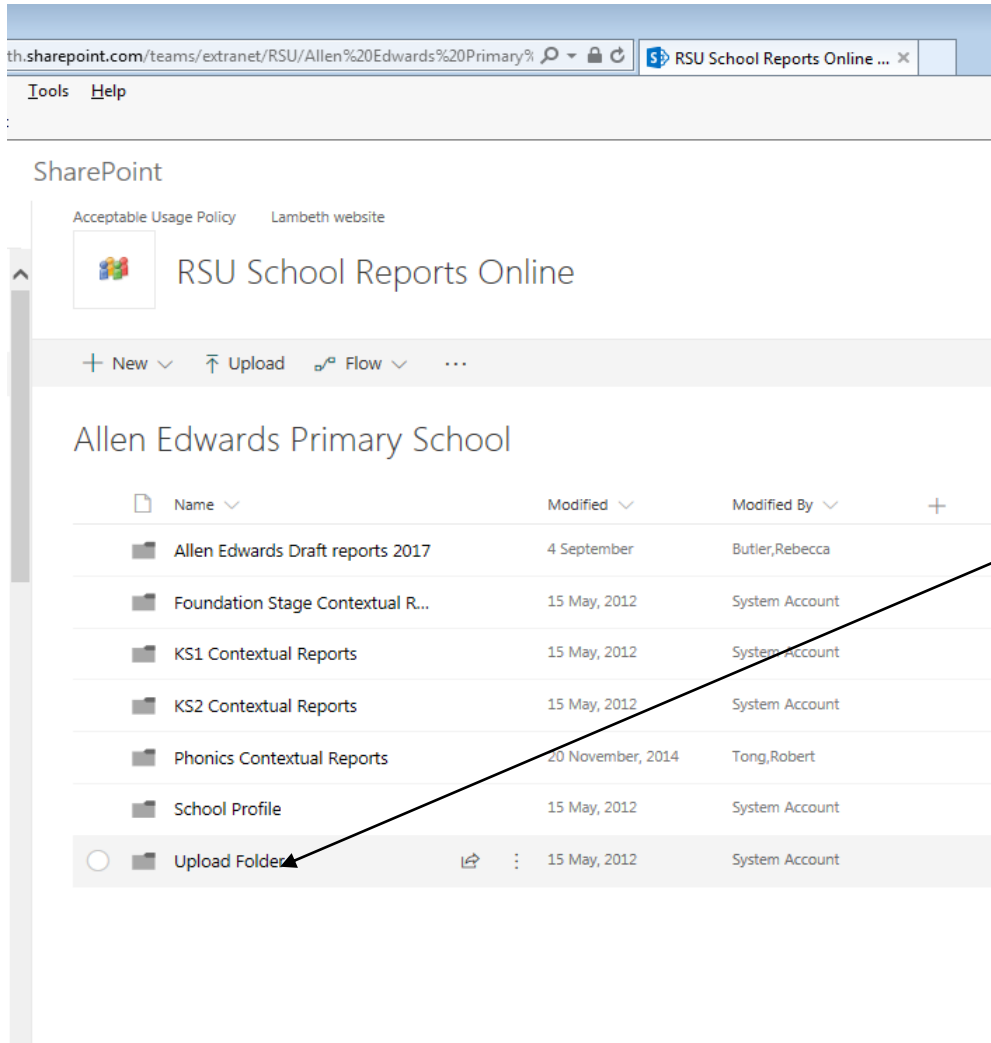
First, login with your username and password – the school head or admin will have this – or contact Lambeth RSU



The screenshot shows a Windows Internet Explorer browser window displaying the sign-in page for the Lambeth Extranet. The address bar shows the URL: https://extranet.lambeth.gov.uk/_layouts/Customlogin.aspx?ReturnUrl=%2fsites%2fgroup%2fRSU. The page features the Lambeth logo and the text "Welcome to the London Borough Of Lambeth Extranet". Below this, it states "Access to this site is restricted to authorised users." and provides input fields for "User name:" and "Password:". A "Sign In" button is located to the right of the password field. Below the input fields, there is a link for "Forgotten your password?" and a note: "Please email your Lambeth Site Administrator/Owner for a new password". At the bottom, there is a checkbox labeled "Sign me in automatically" with the text "By signing-in you agree to the Extranet acceptable usage policy" above it.

ALWAYS TICK THE BOX “SIGN ME IN AUTOMATICALLY”

Upload Pre-Populated Excel Sheet



The screenshot shows a SharePoint interface for 'RSU School Reports Online'. The page title is 'Allen Edwards Primary School'. Below the title is a table listing folders. The 'Upload Folder' entry is highlighted with a radio button and an arrow pointing to it from the right.

Name	Modified	Modified By
Allen Edwards Draft reports 2017	4 September	Butler,Rebecca
Foundation Stage Contextual R...	15 May, 2012	System Account
KS1 Contextual Reports	15 May, 2012	System Account
KS2 Contextual Reports	15 May, 2012	System Account
Phonics Contextual Reports	20 November, 2014	Tong,Robert
School Profile	15 May, 2012	System Account
Upload Folder	15 May, 2012	System Account

Select the
"Upload Folder"

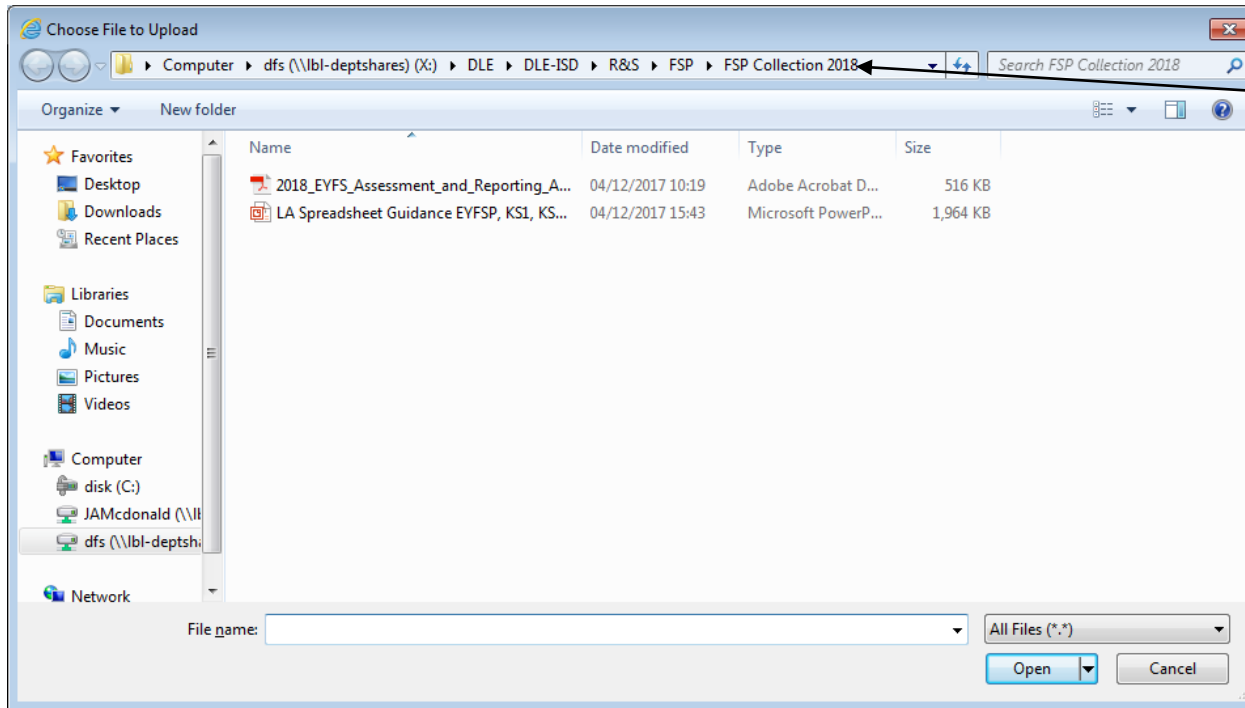
Upload Pre-Populated Excel Sheet

The screenshot shows a SharePoint web page for 'Allen Edwards Primary School'. At the top, there is a navigation bar with 'New', 'Upload', 'Flow', and a menu icon. Below this is a table of files. The 'Upload' button is highlighted with an arrow pointing to it from the right side of the image.

Name	Modified	Modified By	
Allen Edwards Draft reports 2017	4 September	Butler,Rebecca	
Foundation Stage Contextual R...	15 May, 2012	System Account	
KS1 Contextual Reports	15 May, 2012	System Account	
KS2 Contextual Reports	15 May, 2012	System Account	
Phonics Contextual Reports	20 November, 2014	Tong,Robert	
School Profile	15 May, 2012	System Account	
Upload Folder	15 May, 2012	System Account	

Click on
"Upload"

Upload Pre-Populated Excel Sheet



Browse to file and select as you would normally do on an email attachment, for example.

The file name does not have to be changed at all.

Why use this method?

- Amendments are easier
- No changing of file name is needed (as with using s2s)
- We receive automatic email notification that a file has been uploaded
- Secure
- Any file can be uploaded using this method

Why use this method?

- Any file can be uploaded using this method – if you already have a spreadsheet filled in do not waste time doing further admin
- **However...** I will still need UPN, Date of Birth, and Postcode

CONTACTS

EYFSP and KS1

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Phonics

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KS2

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