



LAMBETH BOROUGH COUNCIL TRAFFIC MANAGEMENT ORDER

LBC 202* No. **

The Lambeth (Housing Estates) (Off-Street Parking Places) Order 202*

Made ***** 202*

Coming into force ***** 202*

The Council of the London Borough of Lambeth, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by section 35 and 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984(a), and of all other powers thereunto enabling, hereby make the following Order:

Commencement and Citation

1. This Order shall come into force on ***** 202* and may be cited as the Lambeth (Housing Estates) (Off-Street Parking Places) Order 202*.

Interpretation

2. (1) In this Order, unless the context otherwise requires:-

"authorised vehicle" means any vehicle which does not exceed –

- (a) 2 metres in height;
- (b) 1.83 metres in width; and
- (c) 4.8 metres in length;

"civil enforcement officer" means a civil enforcement officer appointed by the Council under section 76 of the Traffic Management Act 2004(b);

"company vehicle" means an authorised vehicle which is owned or leased by a company or other organisation and which is used either by a resident, a contractor or a member of staff who are employees of that company or organisation for the purpose of carrying out their work;

"contractor" means a person or company that uses an authorised vehicle in the course of their work or business and is employed or contracted by the Council to carry out work on a housing estate;

"contractor's permit", without more, means either a hard copy contractor's permit or an electronic contractor's permit;

"contractor's permit holder" means a person to whom a contractor's permit has been issued or granted;

(a) 1984 c.27

(b) 2004 c.18

“contractor’s scratch card” means a hard copy contractor’s permit issued in the form of a scratch card;

“Council” means the Council of the London Borough of Lambeth and includes their agents;

“designated disabled person’s parking bay” means any area of an off-street parking place which is indicated by a road marking provided for in item 6 of the sign table set out in Part 4 of Schedule 7 (Diagram 1028.4) to the Traffic Signs Regulations and General Directions 2016(a), together with the word “DISABLED”, and adjacent to which there is placed an upright traffic sign showing the symbols in column 3 of item 2 of the sign table set out in Part 4 and column 3 of item 4 of the sign table set out in Part 5, of Schedule 4 to the Traffic Signs Regulations and General Directions 2016;

“disabled person’s badge” has the same meaning as in Regulation 3(1) of the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000(b);

“driver”, in relation to a vehicle waiting in an off-street parking place, means the person driving the vehicle at the time it was left in the off-street parking place;

“electronic resident’s permit, “electronic contractor’s permit”, “electronic staff permit” and “electronic visitor’s permit” means a paperless permit (also known as a virtual permit) granted under the provisions of Articles 9, 10, 11 or 12 respectively, for the leaving of a vehicle in an off-street parking place to which such permit relates by virtue of the vehicle’s registration mark being recorded on the electronic parking permits management system as the registration mark of a vehicle in respect of which such a permit has been granted;

“electronic parking permits management system” means the computerised system operated by the Council to keep a record of the registration marks of the vehicles in respect of which electronic permits have been granted, the off-street parking places in which such vehicles may be left and whether such permits are valid, and that is linked electronically to a hand-held device on which is displayed those records for the purpose of determining whether a vehicle left in an off-street parking place has been granted an electronic permit and whether that permit is valid;

“electronic permit”, without more, means either an electronic resident’s permit, an electronic contractor’s permit, an electronic staff permit or an electronic visitor’s permit;

“enactment” means any enactment, whether public general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

“estate code” means a letter or number or a combination of letters and numbers indicated on:-

- (a) a hard copy permit to identify the off-street parking place in which the vehicle displaying that hard copy permit may be left; or
- (b) a hand-held device, in relation to an electronic permit, to identify the off-street parking place in which the vehicle that has been granted such a permit may be left;

“estate map” means an individual map, identified by a housing estate name, which is included in the map based schedule;

“foreign registration certificate”, in relation to a vehicle imported or temporarily brought into the United Kingdom, means a current document which is the equivalent of a UK registration certificate in the country from which the vehicle is imported or in which the vehicle was previously kept and used before being temporarily brought into the United Kingdom, as the case may be;

“goods” means goods of any kind whether animate or inanimate and includes postal packets of any description; and “delivering” and “collecting” in relation to any goods includes checking the goods for the purpose of their delivery or collection;

“hand-held device” means a wireless hand-held computer used by a civil enforcement officer which is programmed to interface with the electronic parking permits management system, to indicate whether an electronic permit has been granted in respect of a vehicle and if so, whether that permit is valid;

“hard copy resident’s permit”, “hard copy contractor’s permit”, “hard copy staff permit” and “hard-copy visitor’s permit” means a physical permit which is issued on paper or card or similar material under the provisions of Article 9, 10, 11 or 12 respectively;

“hard copy permit”, without more, means either a hard copy resident’s permit, a hard copy contractor’s permit, a hard copy staff permit or a hard copy visitor’s permit;

“household” means either a single person or all the persons (whether related or not) who occupy one dwelling or housing unit on a housing estate and a “housing unit” is either a house, a flat or apartment, a mobile home, or a group of rooms or a single room that is occupied as separate living quarters;

“housing estate” means any housing estate in the London Borough of Lambeth specified in Schedule 1 and shown and identified as such on a drawing in Schedule 2;

“map based schedule” means a collection of estate maps in Schedule 2 to this Order which, in conjunction with the map key, depicts and identifies the off-street parking places designated by this Order:

Provided that the Council does not accept responsibility for any inaccuracies contained in the Ordnance Survey data relied upon to create the map based schedule and where a parking place is depicted on the map based schedule, that parking place will continue to apply irrespective of any subsequent changes that have been made to the underlying Ordnance Survey data;

“map key” means the key relating to an estate map;

“member of staff” means a person who is employed by the Council and is required by them to use an authorised vehicle in the course of carrying out their work on a housing estate;

“off-street parking place” means any area of land, not being a street or a road, that comprises part of a housing estate and which:-

- (a) is provided by the Council under section 32 of the Road Traffic Regulation Act 1984 for use as an off-street parking place; and
- (b) is depicted as an off-street area on an estate map in conjunction with the map key and includes any parking bay;

“owner”, in relation to a vehicle, means the person by whom such a vehicle is kept and used;

“parking bay” means an area within an off-street parking place which is provided for the leaving of only one vehicle at a time and is indicated as such by parking bay markings and is depicted on an estate map in conjunction with the map key as an area coloured green and the words “Permit Holders Bay (Off-Street)”;

“electric vehicle parking bay” means an area within an off street parking place which is provided for the leaving of only one vehicle at a time and is indicated as such by parking bay markings and is depicted on an estate map in conjunction with the map key as an area coloured red and the words “Permit Holders Electric Vehicle Bay (off Street)”;

“parking bay markings” means broken or solid lines, paving, coloured surfacing or other similar markings placed on the surface of the off-street parking place to indicate the limits of each individual parking bay;

“particulars” means –

- (a) in relation to a hard copy resident’s permit or a hard copy visitor’s permit which is not a visitor’s scratch card;

- (i) an indication that the permit has been issued by the Council and that it is either a resident's permit or a visitor's permit, as the case may be;
 - (ii) the period during which the permit is valid or the date on which the permit expires, as the case may be;
 - (iii) the registration number of the vehicle displaying the permit; and
 - (iv) the estate code;
- (b) in relation to hard copy contractor's permit, which is not a scratch card, or a staff permit:
- (i) an indication that the permit has been issued by the Council and that it is either a contractor's permit or a staff permit, as the case may be;
 - (ii) the period during which the permit is valid or the date on which the permit expires, as the case may be; and
 - (iii) the registration number of the vehicle displaying the permit;
- (c) in relation to a contractor's scratch card or a visitor's scratch card:
- (i) an indication that the scratch card has been issued by the Council and that it is either a contractor's scratch card or a visitor's scratch card, as the case may be;
 - (ii) the day, the month and the date on which that permit is valid; and
 - (iii) the registration number of the vehicle displaying the permit;
 - (iv) the estate code;

"postal packet" has the same meaning as in the Postal Services Act 2011(a);

"relevant position" means:

- (a) in relation to the display by a vehicle of a disabled person's badge when it is so regarded for the purposes of Regulation 4(1) of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;
- (b) in relation to the display by a vehicle of a valid hard copy permit that is not a contractor's scratch card or a visitor's scratch card:-
 - (i) on the inside of the windscreen of the vehicle;
 - (ii) on the dashboard of the vehicle; or
 - (iii) where the vehicle does not have a windscreen or dashboard, in a conspicuous position on the front of the vehicle;
- (c) in relation to the display by a vehicle of a valid contractor's scratch card or a valid visitor's scratch card:-
 - (i) with the top of the scratch card folded over a side window with the part of the scratch card that shows the day, month and date on which the vehicle is parked on the inside of the vehicle, facing outwards (the top of the permit is to be folded over the window while it is open and the window is then to be closed so as to secure the permit in position); or
 - (ii) on the dashboard of the vehicle;

"resident" means a person whose usual place of abode is at premises the postal address of which is on a housing estate;

"resident's permit", without more, means either a hard copy resident's permit or an electronic resident's permit;

"resident's permit holder" means a person to whom a resident's permit has been issued or granted;

"restricted area" means any area of an off-street parking place which is either a footpath, a pavement or a grassed area, or which is indicated by:

- (a) double yellow lines, similar to the road marking provided for in item 1 of the sign table set out in Part 4 of Schedule 7 (Diagram 1018.1) to the Traffic Signs Regulations and General Directions 2016, marked on the surface of that off-street parking place; or

(b) yellow cross-hatching marked on the surface of that off-street parking place;

"scratch card", means a card with layers which may be scratched off to reveal a day, a month and a date on which that scratch card is valid;

"solo motorcycle" means a motorcycle without a side car and having two wheels;

"staff permit, without more, means either a hard copy staff permit or an electronic staff permit;

"staff permit holder" means a person to whom a staff permit has been issued or granted;

"UK registration certificate" means a current registration document issued to a vehicle in the United Kingdom under the provisions of the Road Vehicles (Registration and Licensing) Regulations 2002(a);

"universal service provider" and "provision of a universal postal service" have the same meanings as in the Postal Services Act 2011;

"valid" means:-

- (a) in relation to a hard copy permit displayed by an authorised vehicle left in an off-street parking place:
 - (i) that the permit has been issued by the Council under the provisions of this Order;
 - (ii) the registration mark specified on that permit is the same as the registration mark of the vehicle displaying that permit;
 - (iii) the expiry date shown on that permit has not elapsed;
 - (iv) where an estate code is shown on that permit, it is the same as the estate code showing on the traffic signs in or adjacent to the off-street parking place in which the vehicle is left;
 - (v) all the terms and conditions relating to the issue and use of that permit, as specified by the Council at the time the permit is issued, have been or are being complied with; and
 - (vi) the permit has not been withdrawn or cancelled by the Council; and
 - (vii) where the permit is a contractor's scratch card or a visitor's scratch card, that it has been validated in accordance with Article 10(7) or 12(6) respectively;
- (b) in relation to an electronic permit granted in respect of an authorised vehicle left in an off-street parking place:
 - (i) that the permit has been granted by the Council under the provisions of this Order;
 - (ii) the registration mark of that vehicle is the same as the registration mark recorded on the electronic parking permits management system as being the registration mark of a vehicle in respect of which such a permit has been granted;
 - (iii) the expiry date of that permit, as indicated on a hand-held device, has not elapsed;
 - (iv) where a hand-held device indicates that there is an estate code relating to such a permit, that it is the same as the estate code on the traffic signs in or adjacent to the off-street parking place in which the vehicle is left;
 - (v) all the terms and conditions relating to the grant and use of that permit, as specified by the Council at the time the permit was granted, have been or are being complied with;
 - (vi) the permit has not been withdrawn or cancelled by the Council; and
- (c) in relation to a BMA badge displayed by an authorised vehicle left in an off-street parking place:
 - (i) that the BMA badge has been issued by the British Medical Association to one of its members;

- (ii) that the date on which that BMA badge expires has not elapsed;
- (iii) that the permit has not been withdrawn or cancelled by the British Medical Association;

“validate”, in relation to a contractor’s scratch card or a visitor’s scratch card, means to:-

- (a) write the registration mark of the vehicle that is to display that scratch card in the appropriate position on the scratch card;
- (b) write the estate code in the appropriate position on that scratch card; and
- (c) scratch off the appropriate layers of that scratch card to reveal the day, the month and the date on which the vehicle that is to display that scratch card is to be left in an off-street parking place:

Provided that if more than one day or one month or one date is revealed by scratching off the layers of the scratch card, then that scratch card shall not be valid,

and “validated” shall be construed accordingly;

“vehicle” includes any part of a vehicle;

“visitor” means a person who is visiting a resident and who has obtained a visitor’s permit from and with the permission of that resident;

“visitor’s permit”, without more, means either a hard copy visitor’s permit or an electronic visitor’s permit;

“visitor’s permit holder” means a resident to whom a visitor’s permit has been issued or granted;

“visitor’s scratch card” means a hard copy visitor’s permit issued in the form of a scratch card.

(2) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted or as having effect by virtue of any subsequent enactment.

(3) Any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be construed as a reference to the Article or Schedule bearing that number in this Order.

(4) Where reference is made in this Order to a road marking or an upright traffic sign provided for in an item in a Schedule to the Traffic Signs Regulations and General Directions 2016 and that item is revoked and re-enacted by a subsequent enactment, then that reference shall be construed as a reference to the corresponding item re-enacted by the subsequent enactment.

Use of an off-street parking place

3. (1) Each off-street parking place may be used, subject to the provisions of this Order, for the leaving only of such authorised vehicles:-

- (a) as display in the manner specified in paragraph (2)(a) of this Article a valid hard copy permit issued in respect of that vehicle; or
- (b) in respect of which there has been granted an electronic permit and a hand-held device shows the indication specified in paragraph (2)(b) of this Article.

(2) Subject to Article 5, at all times during which an authorised vehicle is left in an off-street parking place:

- (a) it shall display in the relevant position a valid hard copy permit issued in respect of that vehicle so that all the particulars on that hard copy permit are clearly visible from outside that vehicle and from the front or nearside of that vehicle; or
- (b) there shall be an indication on a hand-held device that an electronic permit has been granted in respect of that vehicle and the permit is valid:

General conditions of use of an off-street parking place

4. (1) Where parking bays are provided within an off-street parking place, no vehicle shall be left in that parking place unless it is wholly within the parking bay markings.

(2) No vehicle shall be left in a restricted area within an off-street parking place.

(3) No vehicle shall be left in an off-street parking place in such a manner that it causes an obstruction.

(4) No vehicle shall be left in a designated disabled person's parking bay, other than a vehicle displaying a disabled person's badge in the relevant position.

(5) The driver of a vehicle in an off-street parking place shall stop the engine as soon as the vehicle is in the position where it is to remain and they shall not start the engine again except when about to change the position of the vehicle within that parking place or to depart from that parking place.

(6) Where there is a sign or surface marking in part of an off-street parking place indicating that a parking bay or other part of that parking place may only be used by a certain specified vehicle or vehicles, no person shall leave a vehicle in that parking bay or part of the off-street parking place, unless the vehicle is that specified vehicle or one of those specified vehicles, as the case may be.

(7) Where there is a sign or surface marking in part of an off-street parking place indicating that a parking bay or other part of that parking place may only be used by a vehicle displaying a specific hard copy resident's permit or by a vehicle in respect of which there has been granted a specific electronic resident's permit, no person shall leave a vehicle in that parking bay or other part of the off-street parking place, unless the vehicle is displaying that permit.

(8) No person shall use any vehicle while it is in an off-street parking place in connection with the sale or offering or exposing for sale of goods to any person in or near that parking place or in connection with the selling or offering for sale of their skill in handicraft or their services in any other capacity.

Exemptions for certain vehicles

5. (1) Nothing in Article 3 of this Order shall apply in relation to:-

- (a) a vehicle being used for ambulance, fire brigade or police purposes;
- (b) a solo motorcycle;
- (c) a vehicle left in a designated disabled person's parking bay (in which case the vehicle is subject to the provisions of Article 4(4));
- (d) a vehicle being used in the service of a local authority in pursuance of their statutory powers or other duties provided that it is reasonably necessary in the exercise of such powers or the performance of such duties for the vehicle to be left in an off-street parking place;
- (e) a vehicle waiting for so long as is necessary to enable it to be used in connection with the enforcement of this Order or the removal of any obstruction from an off-street parking place;
- (f) a hearse or cortege vehicle that is waiting immediately before or after a funeral for the convenience of the residents at an address on the housing estate where the off-street parking place in which the vehicle is left is situated;
- (g) a vehicle that displays a valid BMA badge, provided that the holder of the badge is visiting a person at an address on the housing estate where the off-street parking place in which the vehicle is left is situated, for the purposes of giving medical assistance;

- (h) a vehicle is being used by a universal service provider in the course of the provision of a universal postal service and the vehicle is waiting only for so long as may be reasonably necessary for postal packets to be collected or delivered at premises or posting boxes adjacent to the off-street parking place in which the vehicle is waiting;
- (i) a vehicle parked in an off-street parking place with the written consent of the Council provided that any conditions or requirements that they may impose are being complied with.

(2) Nothing in Article 4(1) shall apply in relation to any vehicle specified in paragraph (1)(a), (1)(d), (1)(e), (1)(f), 1(h) or (1)(i) of this Article.

(3) Nothing in Article 4(1), 4(2), 4(3), 4(4), 4(5), 4(6) or 4(7) shall apply to a vehicle specified in paragraph (1)(a) of this Article or to anything done with the permission or at the direction of a police constable in uniform.

Movement of a vehicle left in an off-street parking place

6. A police constable in uniform or a civil enforcement officer may, in an emergency, move or cause to be moved any vehicle left in an off-street parking place to any place they think fit.

Removal of a vehicle from an off-street parking place

7. Where a civil enforcement officer is of the opinion that any of the provisions of Article 3 or 4 of this Order have been contravened or not complied with, they may remove or cause to be removed the vehicle from the off-street parking place and where it is so removed shall provide for the safe custody of the vehicle.

Closure or suspension of an off-street parking place or any part thereof

8 (1) The Council may by notice or sign displayed in or near to an off-street parking place close, suspend or reserve for particular vehicles the use of that off-street parking place or part thereof for any purpose.

(2) No vehicle shall be left in an off-street parking place or any part thereof when a notice or sign is displayed in accordance with paragraph (1) of this Article, unless that person is authorised to do so by the Council.

Application for and issue or grant of resident's permits

9. (1) Any resident who is the owner of an authorised vehicle may apply to the Council for the issue or grant of a resident's permit in respect of that vehicle and in respect of the use of an off-street parking place within the housing estate on which that resident's usual place of abode is situated and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

(2) The Council may at any time require an applicant for a resident's permit or a resident's permit holder to produce to an officer of the Council such evidence in respect of an application for a resident's permit made to them as they may reasonably call for to verify any particulars or information given to them, or in respect of any resident's permit issued or granted by them as they may reasonably call for to verify that the resident's permit is valid.

(3) The evidence referred to in paragraph (2) of this Article shall include, but is not limited to:-

- (a) evidence of the applicant's place of abode, such as: a gas, electricity, or water supply bill; a Council tax bill; or a tenancy agreement; and
- (b) evidence that the applicant is the owner of the vehicle, such as: the UK registration certificate, or if appropriate the foreign registration certificate, relating to the vehicle in respect of which the resident's permit is or would be valid;

(4) Upon receipt of an application duly made under the foregoing provisions of this Article and the charge specified in paragraph (5) of this Article, and upon being satisfied that the applicant is a resident and the owner of the vehicle in respect of which the application is made, the Council shall either issue to the applicant one hard copy resident's permit or grant to the applicant one electronic resident's permit for

the leaving in the off-street parking place indicated by an estate code shown either on that hard copy resident's permit or on a hand-held device, as the case may be, of the vehicle to which such permit relates:

Provided that the Council shall not issue or grant a resident's permit to the applicant if it would be valid for any period during which any other resident's permit is issued or granted either to that applicant or to a member of the applicant's household.

(5) The charge for a permit referred to in paragraph (4) of this Article shall be £31.79 for a period of 12 months starting from the date on which that permit first becomes valid.

Application for and issue or grant of contractor's permits

10. (1) A contractor who is the owner of either:-

- (a) an authorised vehicle; or
- (b) a vehicle which is not an authorised vehicle but nevertheless the Council has given its permission for that vehicle to be treated as an authorised vehicle for the purposes of this Order,

may apply to the Council for the issue or grant of a contractor's permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

(2) The Council may at any time require an applicant for a contractor's permit or a contractors' permit holder to produce to an officer of the Council such evidence in respect of an application for a contractor's permit made to them as they may reasonably call for to verify any particulars or information given to them, or in respect of any contractor's permit issued or granted by them as they may reasonably call for to verify that the contractor's permit is valid.

(3) Upon receipt of an application duly made under the foregoing provisions of this Article and the charge specified in paragraph (5) of this Article, and upon being satisfied that the applicant is a contractor who is employed or contracted by the Council for a period of one year or more and is the owner of the vehicle in respect of which the application is made, the Council shall either issue to the applicant one hard copy contractor's permit which is not in the form of a scratch card or grant to the applicant one electronic contractor's permit for the leaving in an off-street parking place of the vehicle to which such permit relates.

(4) Upon receipt of an application duly made under the foregoing provisions of this Article and the appropriate charge specified in paragraph (6) of this Article, and upon being satisfied that the applicant is a contractor who is employed or contracted by the Council either for one day or for any number of days that are less than one year and is the owner of the vehicle in respect of which the application is made, the Council shall either:-

- (a) grant to the applicant one electronic contractor's permit for the leaving in an off-street parking place of the vehicle to which such permit relates for 1 calendar day only; or
- (b) issue to the applicant one book of 50 contractor's scratch cards, each contractor's scratch card being a permit for the leaving in the off-street parking place indicated on that scratch card by the estate code, of the vehicle to which such permit relates.

(5) The charge referred to in paragraph (3) of this Article shall be £150 in respect of a contractor's permit which shall be valid for a period of 12 months starting from the date on which that permit first becomes valid.

(6) The charge referred to in paragraph (4) of this Article shall be either:-

- (a) £1.50 for a contractor's permit referred to in sub-paragraph (4)(a) which shall be valid for 1 calendar day only; or
- (b) £75 for one book of 50 contractor's scratch cards as referred to in sub-paragraph 4(b), each scratch card being valid for 1 calendar day only.

(7) The contractor's permit holder shall validate a contractor's scratch card before it is displayed on a vehicle left in an off-street parking place and no vehicle shall display such a scratch card unless it has been validated in accordance with this paragraph.

(8) A contractor's scratch card shall be valid only on the date indicated on that scratch card after it has been validated.

Application for and issue or grant of staff permits

11. (1) A member of staff who is the owner of an authorised vehicle may apply to the Council for the issue or grant of a staff permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

(2) The Council may at any time require an applicant for a staff permit or a staff permit holder to produce to an officer of the Council such evidence in respect of an application for a staff permit made to them as they may reasonably call for to verify any particulars or information given to them, or in respect of any staff permit issued or granted by them as they may reasonably call for to verify that the staff permit is valid.

(3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon being satisfied that the applicant is a member of staff and the owner of the vehicle in respect of which the application is made, the Council shall either issue to the applicant one hard copy staff permit or grant to the applicant one electronic staff permit for the leaving in an off-street parking place of the vehicle to which such permit relates.

(4) There shall be no charge payable for a staff permit which shall be valid for not more than 12 months starting from the date on which that permit first becomes valid.

Application for and issue or grant of visitor's permits

12. (1) A resident may apply to the Council for the issue or grant to them of a visitor's permit or visitor's permits in respect of an authorised vehicle and in respect of the use of the off-street parking place within the housing estate on which that resident's usual place of abode is situated and any such application shall be made on a form that is obtainable from the Council and shall include the particulars and information required by such form to be supplied.

(2) The Council may at any time require an applicant for a visitor's permit or visitor's permits or a visitor's permit holder to produce to an officer of the Council such evidence as they may reasonably call for to verify that the applicant or visitor's permit holder, as the case may be, is a resident.

(3) Upon receipt of an application duly made under the foregoing provisions of this Article and the appropriate charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant is a resident and that the visitor's permit or visitor's permits, as the case may be, are for the use only of persons who are visiting the applicant, the Council shall either:-

- (a) grant to the applicant one electronic visitor's permit for the leaving in the off-street parking place indicated on a hand-held device by the estate code, of the vehicle to which such permit relates; or
- (b) issue to the applicant one hard copy visitor's permit for the leaving in the off-street parking place indicated on that permit by the estate code, of the vehicle to which such permit relates; or
- (c) issue to the applicant one book of either 10, 20 or 50 visitor's scratch cards, each visitor's scratch card being a permit for the leaving in the off-street parking place indicated on that scratch card by the estate code, of the vehicle to which such permit relates.

(4) The charge referred to in paragraph (3) of this Article shall be either:-

- (a) £1.50 for an electronic visitor's permit referred to in sub-paragraph (3)(a) or a hard copy visitor's permit referred to in sub-paragraph 3(b) which shall be valid for 1 calendar day only; or
- (b) £15, £30 or £75 for a book of 10, 20 or 50 visitor's scratch cards respectively, as referred to in sub-paragraph (3)(c), each scratch card being valid for 1 calendar day only.

(5) The Council shall not grant or issue to an applicant more than fifty electronic visitor's permits or hard copy visitor's permits, in total, during a period of one month.

(6) The visitor's permit holder shall validate the visitor's scratch card before it is displayed on a vehicle left in an off-street parking place and no vehicle shall display such a visitor's scratch card unless it has been validated in accordance with this paragraph.

(7) A visitor's scratch shall be valid only on the date indicated on that scratch card, after it has been validated.

Additional provisions relating to the issue or grant of permits

13. (1) Subject paragraphs (2) and (3) of this Article, any reference in Article 9, 10, 11 or 12 to the issue or grant of a resident's permit, a contractor's permit, a staff permit or a visitor's permit shall be construed either as a reference to the issue of a hard copy resident's permit, a hard copy contractor's permit, a hard copy staff permit or a hard copy visitor's permit respectively, or to the grant of an electronic resident's permit, an electronic contractor's permit, an electronic staff permit or an electronic visitor's permit respectively.

(2) It shall be entirely at the discretion of the Council whether to issue a hard copy permit or grant an electronic permit.

(3) Notwithstanding the foregoing provisions of this Article, the Council may, at their discretion, cease to issue hard copy permits and grant electronic permits only or vice versa.

(4) A hard copy permit or electronic permit issued or granted under the provisions of this Order shall be the same hard copy permit or electronic permit that is issued or granted under the provisions of the Lambeth (Housing Estates) (On-Street Parking Places) (No. 2) Order 2020(a).

Application forms

14. Any reference in Article 9, 10, 11 or 12 to an application form that is obtainable from the Council shall be construed as a reference to an application form that is either obtainable as a hard copy or physical version of the form or is available as an electronic version of the form to use online.

Form of hard copy permits

15. A hard copy permit shall be in writing and shall include the particulars appropriate to that type of permit defined in Article 2(1).

Arrangements for the issue of certain permits in respect of company vehicles

16. If the applicant for a resident's permit, a contractor's permit or a staff permit is not the owner of the vehicle in respect of which that permit would be issued because the vehicle is a company vehicle, then the applicant shall provide such evidence of this as may be required by the Council to enable them to determine that the vehicle is indeed a company vehicle, instead of evidence of ownership of the vehicle.

Lost, destroyed, stolen or damaged hard copy permits and application for duplicate hard copy permits

17. (1) If a hard copy permit issued under the provisions of this Order is lost, destroyed or stolen; or if it is mutilated, defaced or the particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise; then the permit shall become invalid.

(2) Subject to paragraph (6) of this Article, if a hard copy permit is lost, destroyed or stolen; or if it is mutilated, defaced or the particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise; then the holder of that permit may apply to the Council for the issue to him or her of a duplicate hard copy permit.

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(3) In a case described in paragraph (2) of this Article, on the receipt of the original permit or, as the case may be, upon being satisfied as to the loss, destruction or theft of the original permit, the Council shall issue a duplicate permit.

(4) The provisions of this Order shall apply to a duplicate hard copy permit and an application for that duplicate permit as if it were the original permit or, as the case may be, the original application, and the charge payable for a duplicate hard copy permit shall be the same as the charge payable for the original permit subject to paragraph (5) of this Article.

(5) In a case where the original permit has been stolen, the charge payable for a duplicate hard copy permit shall be waived provided the applicant for that duplicate permit has reported the theft to the Police and they produce a police crime reference to the Council when they apply for the duplicate hard copy permit.

(6) Nothing in paragraph (2) of this Article shall apply in relation to a contractor's scratch card or a visitor's scratch card.

No refund of charge paid in respect of a hard copy permit or an electronic permit

18. A refund of the charge paid in respect of a hard copy permit or an electronic permit issued or granted under the provisions of this Order shall not be paid in any circumstance.

Contravention of the provisions of this Order

19. If any vehicle is parked in an off-street parking place without complying with the provisions of this Order then a contravention of, or failure to comply with, this Order shall be deemed to have occurred.

Revocation

20. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into force of this Order, the designation by the Lambeth (Housing Estates) (Off-Street Parking Places) (No. 2) Order 2020(a), of the item numbered 11 in Schedule 1 to that order is hereby revoked.

Dated this ***** day of ***** 202*.

Ben Stevens
Highway Network Manager

SCHEDULE 1

HOUSING ESTATES

1. Cancell Road Estate
2. Claremont East Estate
3. Claremont West Estate
4. Myatts Field South Estate
5. Paulet Road Estate
6. Russell Grove Estate
7. Lothian Estate (including Tindal Street and the underground garages and entrance and exit to the garages in Lothian Road).
8. Tulse Hill Estate
9. Vassall Road – Land adjacent to No. 161 Vassall Road and at the rear of Nos. 140/140a/142/142a Camberwell New Road.

SCHEDULE 2

ESTATE MAPS