

Community Right to Bid for Assets of Community Value

Nomination Form

Please read the attached notes before completing this form.

Please note, if you are collecting personal data such as names and addresses from individuals in order to create an 'unincorporated body', you have a duty to ensure that individuals are shown the following privacy notice. The Council will accept no responsibility for any breach of the Data Protection Act (DPA) and the General Protection Data Regulation (GPDR) if individuals claim they did not see this notice or were not aware of the rationale for collecting their data. **We recommend using the template attached to the end of this form at Appendix 1 for unincorporated body nominations.**

Privacy Notice

The information contained in this form is processed by the Valuation and Strategic Assets Team to carry out their statutory duties to respond to nominations pertaining to legislation in the 2011 Localism Act 'Assets of Community Value'. The purpose of this form is to check the nomination is valid in accordance with S89 of the 2011 Localism Act. The information contained in this form may be shared with the Electoral Services department of Lambeth Council and adjoining local authority boroughs and as required by law. For full details of our privacy notice, and a description of your rights, please refer to www.lambeth.gov.uk/privacy-notice

Section 1 – About you

Your Title

Forename:

Surname:

Address:

Postcode

Telephone:

Section 2 – About your voluntary or community group

Name of Organisation:

Address:

Postcode

Telephone:

Email Address:

Your position in the organisation:

What type of voluntary or community organisation do you belong to? Tick the appropriate box(es)

- | | |
|--------------------------|---|
| ☐ | Neighbourhood Forum |
| ☐ | An unincorporated body with at least 21 members |
| ☐ | A charity |

- | | |
|--------------------------|-------------------------------------|
| ☐ | A company limited by guarantee |
| ☐ | An industrial and provident society |
| ☐ | A community interest company |

Please state what your organisation does and what its main activities are (a) within the London Borough of Lambeth and (b) outside the borough if applicable.

How many members does your organisation have?

If your organisation has a constitution, please attach a copy with this nomination form.

If the organisation is an unincorporated body, please use the attached form to list the names and addresses of 21 members who are registered to vote in the London Borough of Lambeth or neighbouring boroughs.

Section 3 – About the property to be nominated and its use

Name and address of the Property

Postcode:

Please provide the following:

- 1. A description of the property, its proposed boundaries and its use. If possible, please attach a site plan.**

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- 2. The name(s) of the current occupants/users of the property (if known)**

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- 3. The name(s) and current or last known addresses of all owners ie those holding a freehold or leasehold interest in the property (if known)**

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Are similar alternative facilities available in the area and do you know of any proposals to move the existing facilities to alternative premises.

☐

Yes

☐

No

(Tick one box)

If yes, please provide details

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Section 4 – Information to support the nomination

Please state your reasons for thinking that the Council should conclude that the property is of Community Value and provide as much information as you can to support your application (to be continued on a separate sheet of paper if necessary).

Checklist of attachments

✓ A copy of the organisation's constitution if it has one.

☐ The names and addresses of 21 members who are registered to vote in the London Borough of Lambeth if the organisation is an unincorporated body filled in at Appendix 1

✓ A site plan showing the property and its boundaries, if you have one.

If electronically submitted, please scan and email to cr2b@lambeth.gov.uk or post to Valuation and Strategic Assets, London Borough of Lambeth, PO Box 80771, London SW2 9QQ

Declaration

I confirm that this nomination form has been fully completed and that the information is, to the best of my knowledge, accurate to enable the Council to consider the nomination in accordance with the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012.

Signed:

or tick here if electronically submitted

Print Name:

Date:

Community Right to Bid for Assets of Community Value

Notes on completing the Nomination Form

All community nominations for properties to be included on the List of Assets of Community Value must be made using this form and must satisfy the requirements of the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012. For these purposes the term property means any qualifying land and/or buildings that are covered by the Regulations. The nomination form may be downloaded either as a PDF or a Word File.

What is the definition of an asset of community value?

A building or land is of community value if, in the Council's opinion:

The actual current main use of the building or land furthers the social interests or social wellbeing of the local community and it is realistic to think that there can continue to be a main use which will further the social interests or social wellbeing of the local community (although not necessarily in the same way).

Or

In the recent past, the main use of the building or land furthered the social wellbeing of the local community and it is reasonable to think that within 5 years the building or land could be brought back into a use that would further the social interests or social wellbeing of the local community (although not necessarily in the same way as before).

In this context social interests include cultural, recreational and sporting interests.

Section 2 – About your voluntary or community group

We are asking for the information in this section because we need evidence that you are eligible to make a nomination. We have to do this in order to satisfy the Regulations.

It is essential for you to show a local connection to the London Borough of Lambeth.

It is also essential for you to state the type of organisation you belong to as only those voluntary and community bodies shown on the form are eligible to make a nomination. Nominations cannot be accepted from anyone else, whether a person or a body. The definitions are as follows:

- A Neighbourhood Forum is a body designated as such pursuant to section 61F of the Town and Country Planning Act 1990 (as established by the Localism Act 2011).
- An unincorporated body must have at least 21 members and does not distribute any surplus it makes to its members.
- A charity means a charitable organisation.
- A company limited by guarantee must be one that does not distribute any surplus it makes to its members.
- An industrial and provident society means a body registered or deemed to be registered under the Industrial and Provident Societies Act 1965 which meets one of the conditions in section 1 of that Act. It must be one that does not distribute any surplus it makes to its members.
- A community interest company group is a company which satisfies the requirements of Part 2 of the Companies (Audit Investigations and Community Enterprise) Act 2004.

Section 4 – Information to support the nomination

Please note that any information provided in this section may be copied and passed to the owner(s) of the property concerned.

Declaration

The form must be signed by the person named in Section 1.

Where can I get further information?

Further details of the Community Right to Bid are available on the Government's Community Rights website at <http://communityrights.communities.gov.uk/what-are-community-rights/community-right-to-bid/>

Appendix 1

Privacy Notice

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Community Right to Bid- Unincorporated Body Member Details Form

Nominations to list assets of community value can be accepted from any group of at least 21 local people who appear on the electoral roll within the London Borough of Lambeth, or a neighbouring local authority.

By providing your details on this form, you are confirming that you support the nomination to list the following as an asset of community value and you have read the privacy notice at the top of this form:

Name of asset	
Address of asset	

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature
1				

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature
2				
3				
4				
5				
6				
7				

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature
8				
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10				
11				
12				
13				

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature
14				
15				
16				
17				
18				
19				

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature
20				
21				

No.	Name (please print clearly)	Your full address (including postcode) * *each nominator should have a different address	Please confirm which authority you are registered to vote in – Lambeth or a neighbouring local authority	Signature