

## **Terms of Reference for Reference Group**

The Community Reference Group brings together local individuals, groups and stakeholders to discuss and inform the Loughborough Junction masterplan as it evolves.

### Role of the Community Reference Group

- To ensure local organisations', residents', businesses' and local stakeholders' views, aspirations and priorities are central to the emerging masterplan for Loughborough Junction
- To act as a soundings board for the masterplanning process
- To resolve conflicts where possible and to flag up issues to elected members for further consideration and resolution
- To communicate and distribute information to members, and through their representatives to the memberships of the attending groups, and to collate feedback
- To develop a framework to assess and balance the community's aspirations against physical and financial constraints
- To provide direct and regular access to key representatives of the Council, Hawkins\Brown and Fluid

### Membership

Members of the CRG are recognised officials and/or spokespersons of relevant bodies, organisations, representative groups and committed individuals. These officials should nominate, and communicate to Fluid, deputies or stand-ins to cover CRG meetings that they are unable to attend. To ensure a balanced range of views, we ask that each organisation has a maximum of 2 representatives at each meeting. Relevant bodies, organisations and representative groups include: residents' associations, traders' groups, community groups, faith groups, amenity societies, schools and other local stakeholders.

Membership will also include Ward Councillors, who will observe and inform the process.

Members can also be local residents or businesses who have expressed an interest in participating in the further discussions about the Loughborough Junction Masterplan at the CRGs. The opportunity to participate was publicised through: pop-up events community networks and outreach programme.

# LOUGHBOROUGH JUNCTION MASTERPLAN

*working together  
to realise local aspirations*

Members are requested to commit to attending all CRG meetings to ensure continuity of attendance and participation in the evolution of the plans. If present members consider that specific groups are absent and should be invited, they should inform Fluid or Lambeth Council who will aim to rectify this. Membership for new groups, or individuals will remain open throughout the process.

## Meetings

The Community Reference Group meetings will be conducted so that all participants feel welcome and are able to contribute. We ask that all attendees treat everyone fairly and with respect, allowing people to speak without interruption and respecting the views and opinions of others.

## Chairperson

The CRGs will be chaired by a representative from Fluid, the independent consultancy appointed by Lambeth Council to help run the Loughborough Junction Masterplan consultation. The Chairperson is a neutral figure who ensures that the CRGs function properly, that there is full participation at meetings, all relevant matters are discussed, and a fair and accurate record of the proceedings are circulated to members and Lambeth Council.