



Applicant Number Official Use Only	
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PLEASE NOTE, THIS FORM should be returned to Lambeth Child Employment Team along with your Chaperone Application Form and passport style photo

CONDITIONS OF CHAPERONE LICENCE.

1. DBS Application

If successful at interview all applicants must apply for an enhanced Disclosure and Barring Service check and this must be received before training can take place. We will send successful applicants details of how to apply for an enhanced DBS check.

You should not apply to chaperone if your name is included on the list of people whose employment is barred or restricted maintained by the Secretary of State for Children Schools and Families (List 99) or if you have been barred from carrying out any work to which section 142 of the Education Act 2002 applies and if you are disqualified from working with children for the purposes of section 35 of the Criminal Justice and Court Services Act 2000.

I.....confirm that I am not restricted by law to work with children.

Signed.....

Dated.....

2. Training

All chaperones licenced by Lambeth Child Employment Team must agree to complete Lambeth’s Safeguarding & Child Employment Training programme before their licence can be issued. If you were previously licensed as a chaperone either by Lambeth or through another borough, you will still be required to complete training.

Full details of training dates will be sent to applicants following a successful interview and receipt of a clear DBS disclosure. Training is compulsory and non attendance will result in a delay on issuing your licence.

I understand that I must complete Lambeth’s Safeguarding & Child Employment Training that failure to do so will result in my licence application being delayed until such time that training is completed. If my licence is not issued for any reason, I cannot reclaim any payments made for the DBS processing fee.

Signed.....

Dated.....

3. Reporting personal offences

The post you have applied for is EXEMPT from the Rehabilitation of Offenders Act (1974). This means that you are required to give details of any 'spent' and 'unspent' convictions or pending cases, cautions, bind-over orders, reprimands and final warnings, including dates, the offence(s), sentences, and the court or police force which dealt with the offence that may occur following the issuing of your chaperone licence.

4. Application & Referees

Lambeth Child Employment Department must receive a fully completed Chaperone application for processing. We will not accept CVs. The progression of your application and an invite to attend a training session will be dependant upon us receiving two satisfactory references.

I declare that I understand the above information and agree to the conditions of a chaperone licence being issued.

Signed.....

Dated.....

*Please return this application with passport style photos and the signed Conditions of Licence to:
'Child Employment Team, London Borough of Lambeth, PO Box 734, Winchester SO23 5DG.'
Alternatively you may email your application to 'childemploymentteam@lambeth.gov.uk', however
please note that we can only secure outgoing emails.*