

Lambeth Children's Homes Redress Scheme

Application form

This application form should be completed to make a claim under the Lambeth Children's Homes Redress Scheme. For assistance completing the form please see the guidance notes and the explanatory leaflet. Further information can also be found on the council's website lambeth.gov.uk/redress

- **All applicants must complete** **PART A**
- If you are applying for a **Harm's Way Payment** complete **PART B**
- If you are also applying for an **Individual Redress Payment** for physical and/or sexual abuse and/or psychological injury suffered whilst in a Lambeth Children's Home complete **PART C**
- Once completed all applicants must sign the declaration in **PART D** and return the completed application form to the address shown on page 12.

PART A – personal details

1. APPLICANT'S PERSONAL DETAILS

Your full name:	
Any former name or names by which you were known whilst in care:	
Your current address:	
Town:	Postcode:

Your preferred contact telephone number:

Please tick box if you consent for us to contact you about your application by telephone.

Your email address:

Please tick box if you consent for us to contact you about your application by email.

Your National Insurance Number:
Date of birth:

Please provide the following supporting ID:

- A photocopy of a passport or EU identity card
- A photocopy of a driver's licence
- A photocopy of a bank card/post office account card
- A passport sized photograph, signed and witnessed by an appropriate professional (solicitor, general practitioner)

If you are unable to provide any of the above then **two forms** of the following ID must be provided:

The first must be either:

- A bank or building society statement or post office account dated within the last 12 months
- Correspondence from a Job Centre
- Freedom pass

► Guidance Note:

All payments must be registered with the Compensation Recovery Unit who require national insurance details.

► Guidance Note:

Current ID is required in order to validate and process an individual's application. All ID must be legible and if there is a change in name, evidence of marriage, divorce, deed poll must be provided.

Current passport ID must be provided in the first instance. If this is not available then a driver's licence (showing photograph and signature) is required.

If the applicant has no official ID with supporting photograph then a bank card/Post Office account card should be provided, both front and back of card must be provided with account details blanked out.

If the above ID cannot be provided then a passport sized photograph signed and witnessed by a solicitor/GP should be provided confirming that the applicant is shown in the photograph.

► Guidance Note:

If none of the above can be provided then two forms of ID must be provided.

The second form of ID must be:

- Official government correspondence (for example, a copy of a P45, P60) from NHS (letter from GP or hospital), or other Central Government correspondence (for example, correspondence from Attorney General’s Office, Home Office, etc)

If you are applying on behalf of someone who has died, please provide:

- Death Certificate
- Burial record

Your Bank Account details

Bank name:
Account holder name:
Sort Code:
Account Number:

► Guidance Note:

These details are required in order to make quick and efficient payment of any monies due to you. You can provide these details at a later date however this will delay us making payment to you.

2. APPLICANT’S REPRESENTATIVE (only complete if appointed)

Name of representative:	
Address of representative:	
Town:	Postcode:
Contact telephone number:	
Email address:	
Relationship of representative to you:	

Where did you hear about the redress scheme?

The names of any witnesses to the abuse:

Complaints of abuse

The names of those you told to or confided in:

What you told them:

Any action taken as a result of your complaint(s):

► **Guidance Note:**

If you told anybody at the time of the abuse or shortly thereafter please provide the name(s) of those who you told about the abuse.

Using your personal information

Personal information which you supply to us may be used in the following ways, for example:

- To make redress application decisions;
- For Fraud prevention;
- To comply with our statutory obligations in relation to disclosure of claim payment information to the Department of Work and Pensions
- If there are safeguarding concerns
- For Audit and Statistical analysis

We may share your information with, and obtain information about you from, other Local Authorities, Medical Experts and Department for Works and Pensions. Information provided by you may be shared with insurers and added to a register of claims for fraud prevention purposes.

We will be required to share your information with the council's solicitors, Kennedys LLP who will deal with applications in conjunction with the council. If your application is referred to the Independent Appeal Panel at any stage we will be required to share your information with the panel.

If you have previously provided a statement to the police in relation to any allegation of non-recent abuse then by submitting this application you are giving your consent to the release of all such police statements to the council in order to assist with the processing of your application.

We may be required to pass information provided by you to the police if we need to obtain information from them about alleged abusers and by submitting this application you agree for us to do so.

We may also have to pass on your contact details to the police or other organisations, without your agreement, if we believe there is a safeguarding concern or someone is at risk of serious harm.

We will keep your information confidential at all times and will not disclose any information provided by you to any organisation except as set out above or if required to do so by Law.

For further information on how your information is used, how we maintain the security of your information and your rights to access information we hold on you, please contact: dataprotection@lambeth.gov.uk

Please continue overleaf to sign the declaration in PART D.

PART D – applicant’s personal declaration

By signing below, I hereby declare that the information provided by me in this application form as part of Lambeth Children’s Home Redress Scheme is true to the best of my knowledge and belief. I consent to my personal information being used and obtained as detailed in the ‘Using your personal information’ statement above.

Applicant’s signature:
(Print name):
Date:

► **Guidance Note:**

The personal declaration must be signed in all applications for Harm’s Way Payments and Individual Redress Payments.

Please return completed forms to:

Strictly Private and Confidential
Lambeth Redress Team
PO Box 747
Winchester
SO23 5DP

Or the completed form can be scanned and emailed to:
redress@lambeth.gov.uk

(Please add redress application form to the subject line)

Appendix A equalities monitoring

About you

To make sure we are providing fair services to all of Lambeth's diverse communities, it is important that we ask you a few questions about yourself. You are under no obligation to provide the information requested, but it would help us greatly if you did. The information will be used for claims monitoring purposes. Your responses will be kept confidential and any information published will be made anonymous. No information that can identify you, your home or your household will be passed to any other organisations without asking you first.

Gender and gender identity

What is your gender identity? (Tick one box only)

- Man (including trans man)
- Woman (including trans woman)
- Other gender identity (e.g. androgyne person)
- Prefer not to say

Age

Which age group applies to you?

- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65-74
- 75-84
- 85+

Sexual orientation

Which best describes your sexual orientation?

- I am heterosexual/straight
- I am gay or lesbian (homosexual)
- I am bisexual
- Other
- I do not wish to answer this question
- Don't know

Marital status

What is your legal marital or same-sex civil partnership status?

- Never married and never registered a same-sex civil partnership
- Married
- Separated, but still legally married
- Divorced
- Widowed

- In a registered same-sex civil partnership
- Separated, but still legally in a same-sex civil partnership
- Formerly in a same-sex civil partnership which is now legally dissolved
- Surviving partner from a same-sex civil partnership

Religion, faith or belief

Which of these best describes your religion?

- Atheist
- Buddhist
- Christian
- Hindu
- Jewish
- Muslim
- Sikh
- Other – please specify
- No religion
- Prefer not to say/don't know

Disability

Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months? Please include problems related to old age.

- Yes, limited a lot
- Yes, limited a little
- No

...continued overleaf... →

Appendix A equalities monitoring – continued

Ethnic origin

What is your ethnic group?

- White
- English / Welsh / Scottish / Northern Irish / British
- Irish
- Portuguese
- Polish
- Gypsy or Irish Traveller
- Any other White background, please specify:

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- Mixed / multiple ethnic groups
 - White and Black Caribbean
 - White and Black African
 - White and Asian
 - Any other Mixed / multiple ethnic background, please specify:

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- Asian / Asian British
 - Indian
 - Pakistani
 - Bangladeshi
 - Chinese
 - Any other Asian background, please specify:

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- Black / African / Caribbean / Black British
 - Black African
 - Black Caribbean
 - Any other Black / African / Caribbean background, please specify:

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- Other ethnic group
 - Latin American
 - Arab
 - Any other ethnic group, please specify:
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Language

What is your main language?

- English
 - Portuguese
 - Yoruba
 - Polish
 - Spanish
 - French
 - Italian
 - Somalian
 - Twi
 - Other, please specify:
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