

Specimen notice to be published in a local newspaper

MARRIAGE ACT 1949 & CIVIL PARTNERSHIP ACT 2004

**Notice of application for premises to be approved
as a venue for civil marriages and civil partnerships**

I/We,
of
.....
[Full name(s) and address(es) of applicant(s). Where the applicant is a limited company, give the registered office address]

have applied to the London Borough of Lambeth for approval of premises in pursuance of the above Acts as a venue where civil marriages may be solemnised and civil partnerships may be registered. The premises to which the application relates is:

.....
.....
.....

[If the premises has a name by which it is commonly known, give this, together with the full postal address of the premises. If there is no postal address, give a comprehensive description of the location of the premises.]

Regulations made under the above Acts state that premises can be approved by the Council if in their opinion and amongst other things:

- i. They are seemly, dignified and regularly available for civil marriages/partnerships.
- ii. They have adequate fire precautions, and other appropriate safety precautions.
- iii. They are not used solely or mainly for religious purposes, or have been so used but have subsequently been used solely or mainly for other purposes.

Full details of the requirements that a premises must meet to be considered for approval can be obtained from the **Licensing Section, London Borough of Lambeth, 6th Floor, International House, Canterbury Crescent, London, SW9 7QE.**

Any person wishing to inspect the application and the plans of the premises may do so at the offices of the **Licensing Section, London Borough of Lambeth, 6th Floor, International House, Canterbury Crescent, London, SW9 7QE,** by appointment only.

Any person may give notice of an objection to the grant of approval. Objections must be made in writing to the Licensing Section at the above address and must be received within the period of **twenty-one days** beginning on the day on which this notice was published.

Note on completion of notice

In the appropriate spaces, enter the full name(s) and address(es) of all applicant(s), and the full postal address of the premises to which the application relates (including any name or trading name by which the premises is commonly known), as given on the application form.

The notice must be published on one occasion in a newspaper that is distributed in the area in which the premises is situated. The newspaper must be published on at least one occasion per week. Please note that text in square brackets should not be included in the published notice.

Once the notice has been published, please arrange for a copy to be sent to the **Licensing Section, London Borough of Lambeth, 6th Floor, International House, Canterbury Crescent, London, SW9 7QE,** to allow the officer to correctly determine the dates between which objections may be received.