

LONDON BOROUGH OF LAMBETH

APPLICATION FOR DISCRETIONARY RATE RELIEF

Section 47 of the Local Government Finance Act 1988

Please answer all the questions using a separate sheet if there is not enough space on the form. If a question does not apply to your organisation enter "Not Applicable"

PLEASE READ THE NOTES ATTACHED BEFORE COMPLETING THIS FORM

NAME OF ORGANISATION _____

ADDRESS OF PROPERTY IN LAMBETH * _____

USE OF ABOVE PROPERTY _____

BUSINESS RATE ACCOUNT NO (if known) _____

CONTACT PERSON _____

TELEPHONE NO _____

EMAIL ADDRESS _____

1) Please give a brief description of the organisation's current objectives and development proposals.

2) What is the organisation's geographical catchment area?

* Please ensure that if you are applying for relief on more than one property in Lambeth that all addresses are listed (on a separate sheet if necessary)

* Please advise the percentage of users who live in Lambeth and the percentage of users from other boroughs

3) Does the organisation encourage membership from young people, women, older age groups, persons with disability, ethnic minorities or disadvantaged groups? Please demonstrate.

4) Does the organisation provide open access to all members of the community subject to any reasonable restriction? If restrictions are in place, please give details.

5) Please give details of the services provided by the organisation in Lambeth and the groups of people in Lambeth who benefit from them, please also advise if the services are used by people outside of Lambeth, and if appropriate the ratio:

6) Does the organisation provide facilities that relieve the authority of the need to provide those facilities or supplement those already provided? Please give details.

London Borough of Lambeth

Revenue Services

Winchester

PO BOX 751

SO23 5DS

Telephone 020 7926 9718

Email businessrates@lambeth.gov.uk

www.lambeth.gov.uk

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7) Please estimate the numbers of users in Lambeth in the table below including columns estimating the number of disabled people (male and female) in each group:

Ethnic Origin	Numbers – Last Financial Year				Numbers – This Financial Year			
	F	M	Disabled		F	M	Disabled	
			F	M			F	M
Black/Afro								
Caribbean								
White								
Black Asian								
Other								

8) Please attach the organisation’s constitution and audited accounts and tick the relevant title;

- Limited Company
- Trust
- Co-Operative
- Friendly Society
- Association
- Registered Charity (please provide copy of registration and number)

9) If part of a larger organisation, please state the total number of staff employed and the projects they relate to: Also how many staff members reside in the Lambeth borough.

10) How many voluntary staff are working for the project and what is their role?

11) (a) Please enclose copies of the organisation's most recent accounts and also the proposed budget for the current financial year. A copy of your organisations Equal Opportunities policy should also be enclosed.

(b) If the organisation is involved in separate fund raising activities please give details. If the organisation operates a licensed bar please provide the following information:

Value of bar stock at start of financial year £-----

Bar purchases during the financial year £-----

Value of bar stock at end of the financial year £-----

(c) Please tick the appropriate box if the organisation is grant-aided by the London Borough of Lambeth YES () NO ()

12) Are the organisations facilities made available to specific groups (e.g. schools, young or retired people) or to the general public during off peak times?

13) Please set out below any further information in support of your claim (use a separate sheet if necessary)

14) Please advise if you rent your property from LBL Yes / No

I certify that the above statements are correct to the best of my knowledge and belief.

Capacity in which signed

Signature

Date

Contact Address

Telephone

When completed please return to:

Revenue Service
Winchester
PO BOX 751
SO23 5DS

Telephone: 020-7926-9718
Email: businessrates@lambeth.gov.uk