

Consultation on the Community Hubs Challenge Fund Draft Criteria

Questionnaire

What we are asking you to do

We want to work with stakeholders in Lambeth to agree the criteria for the Community Hubs Challenge Fund. Please use this questionnaire to give us your views and comments.

Please note – we have also provided an **information booklet** about the proposals. All of the relevant documents are available from the council's website www.lambeth.gov.uk/challengefund

How you can give us your comments

- Complete a questionnaire (online or paper)
- Send an email to acs-consultation@lambeth.gov.uk
- Telephone Freephone 0800 013 1497 or for queries about the proposed Challenge Fund please speak to Donna Wiggins on 020 7926 2681.
- Send a letter to the Freepost address given over the page.

Please give us your feedback before **Friday 25 April 2014**.

What will happen next?

We will write up all of the feedback we receive to produce a written report, which will be used to agree the criteria for the Community Hubs Challenge Fund. The consultation findings will be considered before a final decision is made.

Other formats and community languages:

If you would like this questionnaire in another format (such as Large Print, audio version or Braille) or in one of Lambeth's community languages, please contact us on Freephone 0800 013 1497 or email using acs-consultation@lambeth.gov.uk.

What to do with your completed questionnaire

All written responses can be returned to the following Freepost address – no stamp needed:

Freepost RSKJ-YSKA-AUSA
ACS Consultation
Lambeth Adults' and Community Services
Phoenix House
10 Wandsworth Road
London SW8 2LL

Thank you for your help.

1. YOUR VIEWS ON THE PROPOSAL FOR EACH OF THE COMMUNITY HUBS CHALLENGE FUNDS

We aim to establish a £1Million Community Hubs Challenge Fund, which will support community-led proposals. It will promote the next phase in the growth of the community hubs network in the borough, by extending and developing the hub network.

This proposed commissioning fund would make available investment funds for local community groups and community led social enterprises for the refurbishment or redevelopment of community facilities across the borough. The fund proposes to fund projects in two ways:

1. the Match Challenge Fund and
2. the Challenge Fund Purse

A total of £1,000,000 funding will be available for the financial year 2014/2015. The fund will be open for a maximum of 12 months, using two proposed funding rounds: (1) June 2014 to September 2014 (2) November 2014 to January 2015.

Supporting the council's outcomes

One of the criteria we are proposing to use for evaluating applications to either fund is that organisations' plans contribute or support at least one of the council's outcomes. Here is the full list of outcomes as published in the council's Community Plan.

More jobs and sustainable growth

All young people have opportunities to achieve their ambitions

People have the skills to find work

Lambeth plays a strong role in London's economy

People achieve financial security

Lambeth residents have more opportunities for better quality homes

Communities feel safer and stronger

Crime reduces

People are healthier, for longer

Vulnerable children and adults get support and protection

Older, disabled and vulnerable people can live independently and have control over their lives

All Lambeth communities feel they are valued and are part of their neighbourhoods

Cleaner streets and greener neighbourhoods

People lead environmentally sustainable lives

People take greater responsibility for their neighbourhood

People live in, work in and visit our vibrant and creative town centres

PART 1. YOUR VIEWS ON THE MATCH CHALLENGE FUND

Overview:

The **Match Challenge Fund** is designed to help improve the sustainability of community organisations by providing assistance to support refurbishment and adaptations to their buildings.

- Funding is available to organisations for their existing buildings, not for the establishing the group in a new building
- The fund will not fund capital works to build a new building

The Match Challenge Fund will only fund capital costs. No on-going revenue costs will be available from the Council.

All funding will be inclusive of VAT. No additional funding will be available.

The Match Challenge Fund: Total Value of funding stream: £800,000

Maximum available per building: £80,000

1a. To what extent do you agree or disagree with the overall proposal for the Match Challenge Fund?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1b. Please tell us why you picked this option. And do you have any further comments about the Match Challenge Fund?

Proposed amount available from the Match Challenge Fund:

2. What are your views on the level of funds available through the proposed Match Challenge Fund?

2a. For the Match Challenge Fund – the proposed amount is a maximum of £80,000 for a new building. The total fund for all applications is £800,000.

Strongly agree	Tend to agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2b. If you disagree, what figure do you consider the upper limit for the Match Challenge Fund application should be?

£

2c. Do you have any further comments on the amount available through the Match Challenge Fund?

The proposed draft criteria for the Match Challenge Fund:

Organisations applying for funding from the Match Challenge Fund will need to meet the following criteria.

Draft criteria for the Match Challenge Fund: That organisations:

- Be based in the London Borough of Lambeth and working to deliver services and activities to support Lambeth residents
- be able to demonstrate that your project outcomes will help contribute to the delivery of at least one of the council's outcomes (please see full list on page 3 of this questionnaire)
- be financially viable and have audited accounts
- have been established and active for a minimum of one year prior to the application and have an active management committee.
- have a minimum of three unrelated committee members/directors
- be able to demonstrate that the local community have been involved in the development of your project plans
- be able to demonstrate that you have the freehold ownership or leasehold ownership of the building. If you hold a lease for the building, you must be able provide evidence of an assigned lease of at least ten years without a break clause at the completion date for the proposed redevelopment.
- have applied for/received planning permission where required
- be able to complete your refurbishment/redevelopment within twelve months of the funding being confirmed
- have an equal opportunities policy and be able to demonstrate a good understanding of the borough's equalities objectives and a commitment to embed equality considerations in all work
- have a safeguarding policy in place if working with children/vulnerable adults

3a. Looking at the draft criteria overall for the Match Challenge Fund, to what extent do you agree or disagree with these?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3b. Please tell us why you picked this option. Do you particularly agree or disagree with any of the draft criteria, and if so which ones? How would you amend these?

3c. Are there any additional criteria that you would suggest for the Match Challenge Fund? Or do you have any other comments or thoughts on the criteria for the Match Challenge Fund?

4. Proposed assessment process for the Match Challenge Fund:

In assessing applications for Match Challenge fund funding, the council will assess organisations on how they meet the following:

Assessment Match Challenge Fund:

- How will the organisation use the building following the completion of any building work?
- Who will benefit from the organisation's new building, and how will they benefit?
- Which of the council's outcomes will this proposed project support? (Please see list of the council's outcomes listed on page 3) And how will the organisation support any identified outcomes?
- How will the organisation demonstrate that it is supporting the outcomes identified within one year of the building project being completed? Please note – they must be realistic and measurable.
- How can the organisation show that its plans are supported by the local community?
- Is the organisation able to demonstrate that it is financially viable?
- How has the organisation considered the potential impact of their activities and overheads – during repair and refurbishment?
- How has the organisation considered possible future/on-going costs and how these will be met (in the absence of additional funding available from the council)?

4a. To what extent do you agree or disagree with the suggested assessment criteria for assessing projects for the Match Challenge Fund?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4b. Please tell us why you picked this option. Do you particularly agree or disagree with any of the criteria, and if so which ones? How would you amend these?

4c. Do you think any of the criteria should be given particular importance in assessing applications?

4d. Do you have any other comments or suggestions about the assessment process for the Match Challenge Fund?

Please turn over ...

PART 2: YOUR VIEWS ON THE PROPOSED CHALLENGE FUND PURSE

5. Overview:

The **Challenge Fund Purse** is designed to help fund neighbourhood based projects requiring a small amount of capital investment for the purchase of equipment.

This funding stream is not designed to provide an on-going source of funding for projects.

Total Value of funding stream: £200,000

Maximum available per application: £10,000

5a. To what extent do you agree or disagree with the overall proposal for the Challenge Fund Purse?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5b. Do you have any comments about the Challenge Fund Purse? If you agree or disagree with any aspect of the fund, why is this? How do you think it should be changed?

7. The proposed draft criteria for the Challenge Fund Purse

The **Challenge Fund Purse** is designed to help fund neighbourhood based projects requiring a small amount of capital investment for the purchase of equipment.

Draft criteria for the Challenge Fund Purse:

- Be based in the London Borough of Lambeth and working to deliver services and activities to support Lambeth residents.
- be able to demonstrate that your project outcomes will help contribute to the delivery of at least one of the council's outcomes (please see full list on page 3 of this questionnaire)
- be formally constituted (we are unable to fund organisations that do not have a formal constitution in place)
- have been established and active for a minimum of one year prior to the application and have an active management committee.
- have a minimum of three unrelated committee members/directors
- be able to demonstrate that the local community have been involved in the development of your project plans
- operating on a not for profit basis
- have an income of less than £50,000 per year
- have an equal opportunities policy and be able to demonstrate a good understanding of the borough's equalities objectives and a commitment to embed equality considerations in all work.
- have a safeguarding policy in place if working with children/vulnerable adults
- have a bank account for the organisation with at least two unrelated signatories for the account

7a. Looking at the draft criteria overall for the Challenge Fund Purse, to what extent do you agree or disagree with these?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7b. Please tell us why you picked this option. Do you particularly agree or disagree with any of the draft criteria, and if so which ones? How would you amend these?

7c. Are there any additional criteria that you would suggest for the Challenge Fund Purse? Do you have any other comments or thoughts on the criteria?

8. Proposed assessment process for the Challenge Fund Purse:

We will review all applications/expressions of interest and draw up a short list of organisations which will be invited to submit more detailed information about their project.

Assessment - Challenge Fund Purse:

- The level of match funding available from other sources
- The difference your project will make to the local community
- How well the project will address the needs that have been identified
- How the local community have been involved in developing the proposals
- How the outcomes of your project link with the delivery of the council's outcomes

8a. To what extent do you agree or disagree with the suggested criteria for assessing projects for the Challenge Fund Purse?

Strongly Agree	Tend to Agree	Neither agree nor disagree	Tend to Disagree	Strongly Disagree	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8b. Please tell us why you picked this option. Do you particularly agree or disagree with any of the proposed assessment criteria, and if so which ones? How would you amend these?

8c. Do you think any of the criteria should be given particular importance in assessing applications?

8d. Do you have any other comments or suggestions about the assessment process for the Challenge Fund Purse?

Other comments – for either fund:

9. Any other comments about either fund? Please include any final comments here.

About you, your group or organisation

10. Please tell us, are you ... Please tick AS MANY AS APPLY

- A **not for profit organisation** limited by guarantee? Please tell us the name of your organisation (optional):

- Incorporated organisation set up as a **voluntary and community group**? Please tell us the name of your organisation (optional):

- Incorporated association, trust or company set up and **registered as a charity**? Please tell us the name of your organisation (optional):

- A **Community Interest Company**? Please tell us the name of your organisation (optional):

- A **Co-operative**? Please tell us the name of your organisation (optional):

- A **member of staff from Lambeth Council** or other statutory body?

- A **non-funded, non-established group**? Please tell us the name of your organisation (optional):

- An **individual** –thank you for your comments. Please skip to the end of the questionnaire.

If you are a group or organisation – please try to answer the following questions about which groups your organisation works with:

11. The main gender group/s which your group or organisation works with:

Please tick AS MANY AS APPLY

- Male
- Female
- Prefer not to say

12. The main age group/s which your group or organisation works with:

Please tick AS MANY AS APPLY

- | | |
|---|---|
| <input type="checkbox"/> Toddlers - Under 5 years | <input type="checkbox"/> Older people – 65 years and over |
| <input type="checkbox"/> Children - Between 6 and 15 years | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> Young people – Between 16 and 17 years | <input type="checkbox"/> Another group – please tell us: |
| <input type="checkbox"/> Adults – Between 18 and 64 years | <div style="border: 1px solid black; height: 20px; width: 100%;"></div> |

13. Are there any particular religious or faith groups your organisation works with: Please tick AS MANY AS APPLY

- | | |
|--|--|
| <input type="checkbox"/> No religion | <input type="checkbox"/> Jewish |
| <input type="checkbox"/> Atheist | <input type="checkbox"/> Muslim |
| <input type="checkbox"/> Christian (including Church of England, Catholic, Protestant and other Christian denominations) | <input type="checkbox"/> Pagan |
| <input type="checkbox"/> Buddhist | <input type="checkbox"/> Rastafarian |
| <input type="checkbox"/> Hindu | <input type="checkbox"/> Sikh |
| <input type="checkbox"/> Other – please tell us: | <input type="checkbox"/> Prefer not to say |
| <div style="border: 1px solid black; height: 30px; width: 100%;"></div> | |
| <input type="checkbox"/> We work with no particular religious or faith group | |

14. Are there any particular ethnic groups that your organisation works with: Please tick AS MANY AS APPLY

- | | |
|--|---|
| <input type="checkbox"/> White (British, Irish, or any Other White background) | <input type="checkbox"/> Black or Black British (Caribbean, African or any Other Black background) |
| <input type="checkbox"/> Mixed (White and Black Caribbean, White and Black African, White and Asian, or any other mixed background) | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Asian or Asian British (Indian, Pakistani, Bangladeshi, or any Other Asian background) | <input type="checkbox"/> Latin American |
| | <input type="checkbox"/> Prefer not to say |

Any **Other** ethnic group - please tell us:

We work with **no particular** ethnic group

15. Are there any particular disability groups that your organisation works with: Please tick AS MANY AS APPLY

- | | |
|--|---|
| <input type="checkbox"/> A physical impairment or disability | <input type="checkbox"/> A learning disability or difficulty |
| <input type="checkbox"/> Sight loss | <input type="checkbox"/> A long standing illness |
| <input type="checkbox"/> Hearing loss | <input type="checkbox"/> We work with no particular disability group |
| <input type="checkbox"/> A mental health problem or illness | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> Other – please tell us: | |

16. Are there any particular groups that your organisation works with relating to sexual orientation: Please tick AS MANY AS APPLY

- Heterosexual
- Gay or lesbian
- Bisexual
- Other
- Prefer not to say

17. Where in the borough is your group or organisation based? Please tick AS MANY AS APPLY

- North Lambeth
- Stockwell
- Clapham
- Brixton
- Streatham
- Norwood
- Prefer not to say

Thank you for your help.

What to do with your completed questionnaire

When you have completed the questionnaire please return it to:

Freepost RSKJ-YSKA-AUSA
ACS Consultation
Lambeth Adults' and Community Services
Phoenix House
10 Wandsworth Road
London SW8 2LL

Further information

If you have any questions about this consultation, please contact us on Freephone 0800 013 1497 or email acs-consultation@lambeth.gov.uk.

