

# Lambeth NQT Induction Team

## Example Action Plan Objectives

Term Action Plan relates to	<p>These examples are given to illustrate the kind of objectives that might be set for NQTs, at various points during the induction period, teaching a range of phases and/or subjects. Action plans need to be written to reflect the individual NQT.</p>
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Objective	Action to be taken, and by whom	Success Criteria	Resources	Target Date	Review Date
To ensure effective use of classroom assistant in improving pupils' learning.	NQT to involve classroom assistant in lesson planning and include a section of the work of the classroom assistant in written plans.	<p>Classroom assistant demonstrates clear understanding of role.</p> <p>Pupils working with classroom assistant achieve planned learning outcomes.</p>	<p>0.2 day for observation by induction tutor.</p> <p>0.25 day for planning and review discussions between NQT, classroom assistant and induction tutor.</p>	End of Term Two	12 December
To identify underachieving individuals and groups in classes taught, and develop strategies to provide targeted support.	<p>Induction tutor to help NQT to use monitoring information to analyse performance of pupils in NQT's class, including by race and gender.</p> <p>Induction tutor to review reasons for underachievement and to observe NQT implementing strategies to address these.</p>	<p>NQT's planning and teaching reflects high expectations for all pupils.</p> <p>Underachieving individuals and groups make improved progress.</p>	<p>0.5 day for NQT to work on data analysis (including 0.2 release for support from induction tutor).</p> <p>0.25 day for induction tutor to observe NQT's class and for post-observation discussion.</p>	End of May	6 June
To provide clear information to parents that will enable them to be more fully involved in the support of children's learning	<p>NQT to discuss own preparation of next parents' evening with deputy head.</p> <p>NQT to review use of "home-school contact books" with induction tutor and to develop strategies to improve their use</p>	<p>Improved use of "home-school contact books".</p> <p>Effective communication at parents' evening.</p>	<p>0.2 release for deputy head to support preparation discussion with parents.</p> <p>0.2 release for induction tutor to review "home-school contact books".</p>	End of Term 4	4 April