



REVERSION NOTICE

This notification refers to works where a cancellation of an Initial Notice from an Approved Inspector has been received and works have already commenced but not been completed.

1	Applicants details		
	Name:		
	Address:		
	Postcode:	Email:	Tel:

2	Agents details (if applicable)		
	Name:		
	Address:		
	Postcode	Email:	Tel:

3	Location of building to which this application relates		
	Address:		

4	Proposed work		
	Description and date works commenced on site:		

5	Charges agreed with client		
	The reversion fee is based on the information available and site inspections required to assess building regulations compliance. We will confirm the fee if you have not already discussed it with us. Additional charges may be levied based on our hourly rate where it is evident that the initial fee quoted will be exceeded in terms of projected hours associated with assessing compliance with the building regulations. Our fees are set on a cost recovery basis.		
	Reversion notice fee:		
	Person responsible for fee if different to section 1:		

6	Additional information	
	a. Where a new building or an extension to a building has been erected are there any trees within 30 metres of the building? (If Yes, show species, size and location on plan)	
	b. Does the work include any controlled domestic electrical work? (If yes, complete c below)	
	c. If yes, did a competent person, who is registered with a Part P self-certification scheme, carry out the electrical installation? If no, or if this is not known, an additional charge in line with our standard charges will be added to the fee.	
	d. Large complex schemes Does the scheme involve a fire engineered solution? <i>If yes, please provide a copy with the your application.</i>	
e. Are the site notes available from the original Approved Inspector?		
Note: Where notes are <u>not</u> available the opening of up of elements may be required to allow compliance with the building regulations to be checked.		

7	Declaration		
	This notification is made in relation to the building work as described above and is in accordance with the requirements of Building Act 1984 and The Building (Approved Inspectors etc) Regulations 2010.		
	Name:	Signature:	Date:

Guidance on completing the form

1. The applicant is the person on whose behalf the work is being carried out, for example, the building's owner. The applicant's first name and surname must be included together with the correct postal code. In the case of other applicants, for example: commercial, charitable or other organisations, please include the details of the organisation, including a contact name.
2. If an agent is named all correspondence will be sent to their address.
3. Please provide the address of the application site.
4. Please fully describe the works that are the subject of this application. Indicate whether the work was carried out by the applicant, builders employed by the applicant or before the applicant became the owner of the property.
5. Subject to certain exceptions a Reversion Application submission attracts charges payable by whom or on whose behalf the work is to be carried out. Charges are payable at the time of submission of the application. This is the reversion charge. Reversion charges will be individually assessed by Lambeth Building Control.

Withdrawal of an application and refunds will be subject to an administration charge of a minimum 1 hour charged at the hourly rate as published in the current Scheme of Charges applicable at that time.

6. Please provide the details as requested.
7. Please provide your name and sign and date the form as requested.

Submitting your application

Please include the following documents with your application:

- A completed application form.
- A completed Form 7 (see attached) for cancellation of the originally submitted Initial Notice.
- Payment of the relevant fee. You can contact us in advance if unsure of the correct fee or wait for us to contact you after you've submitted your application.
- Details of all if the Approved Inspectors information including: Plans certificates, visits, inspections records, actions, and outcomes.
- A comprehensive technical information package for the works including: plans, sections, elevations, site plans, specifications, mechanical and electrical information, energy calculations, air tests, sound tests, statutory consultations, formal agreements, specialist engineers reports and calculations, third party warranties, and any commissioning certification etc.

Please send your completed forms and documents by post or email to the addresses below.

General guidance on submitting a reversion application

These notes are for general guidance only. Particulars regarding the submission of a reversion application are contained in The Building Act 1984 and The Building Regulations 2010 (as amended), The Building (Approved Inspectors etc) Regulations 2010, and, in respect of charges, the Building (Local Authority Charges) Regulations 2010 and the current Lambeth Building Regulation Charges Scheme.

One copy of the application form should be completed and submitted with plans and particulars as appropriate in accordance with the requirements of:

- The Building Act 1984
- The Building Regulations 2010 (as amended)
- The Building (Approved Inspectors etc) Regulations 2010
- Building (Local Authority Charges) Regulations 2010

An application can only be made for work where a Cancellation Notice issued in accordance with The Building (Approved Inspectors etc Regulations 2010) Section 52 as taken place.

The Regulatory Reform (Fire Safety) Order 2005 applies to all premises except those stated in article 6(1) of the Order, i.e. it does not apply to domestic premises occupied as a private dwelling. The Order does however apply to domestic flats where there are communal areas.

Persons that have carried out building work or have made a material change to of a building are reminded that permission may be required under the Town and Country Planning Acts. Agreement, as appropriate, may also have been required under the provision of the Party Wall etc. Act 1996.

Further information and advice regarding the Building Regulations may be obtained from the Building Control Section on 020 8736 1150 or from our web site:
www.lambeth.gov.uk/buildingcontrol

Form 7

Section 52(3) of the Building Act 1984
The Building Control (Approved Inspectors etc.) Regulations 2010

NOTICE OF CANCELLATION BY PERSON CARRYING OUT WORK

To:

(1)

1. This notice relates to the following work:

(2)

2. An initial notice dated _____ has been given and the above work was specified in it. (3)

3. I am _____ (4)

4. I hereby cancel the initial notice.

Signature

Date

Notes

- (1) Insert the name and address of the person to whom the notice is given. It must be given to the local authority and, if practicable, to the Approved Inspector.
- (2) Location and description of the work, including the use of any building to which the work relates.
- (3) Insert date.
- (4) Select which ever statement applies